



Annual Report

National Library
of the Czech Republic

2014

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An Introductory Word from the Director General

Another year has passed, which means another opportunity to look back at the developments in the National Library of the Czech Republic (the “National Library”) in the past twelve months. It saw the continued renovation of Klementinum – the seat of our institution. Construction work has increasingly affected the daily operations, but thanks to the dedication of the National Library staff and understanding and tolerance of users, we continue to provide our services almost in full. This is said with great pride, because we are probably the only institution that undergoes such a significant renovation and has not interrupted or significantly limited its activities.

Revitalization entered stage II, which involved the Corridor of the Knights of the Cross (*Křižovnická chodba*). Continued archaeological research, this time along the St. Clement’s Church and St. Salvator Church. Archaeological research which has been in progress for several months built on previous stages of excavations which discovered remains of a medieval Dominican monastery high and late medieval cemetery and early medieval burial site from 9th to 10th century with a few skeletal graves. Further discoveries included early Jesuit structures – the first school buildings dating back to the 16th century. A recent survey revealed the remains of an extensive medieval structure.

In the spring, the National Library opened a new building in Hostivař. It is mainly used to store volumes of the National Archival Collection and house workplaces for cataloguing, digitisation and other services to be gradually moved from Klementinum. Open Day for the general public attracted hundreds of visitors, who toured the state-of-the-art library facilities.

Also in 2014, we continued to implement the project *Creation of the National Digital Library* (NDL) and other digitisation projects. As part of the 9th year of the competition The Best 2014 – MasterCard, the magazine E-government evaluated the most interesting e-government projects, where the National Library placed first in the category Central Projects with the project *Creation of the National Digital Library*, which is implemented in cooperation with the Moravian Library (ML) under the authority of the Ministry of Culture (MC CR). We appreciate this award very much and consider it to be important as the conclusion of the project, because in 2015 the NDL will transition into the sustainability period.

In 2014, the library welcomed a special guest. During his visit to Prague, Dan Brown, the author of the international bestsellers such as *The Da Vinci Code* and *Angels and Demons*, visited the historic Klementinum premises. He was most fascinated by the Baroque Library Hall and the view from the Astronomy Tower.

This report does not provide enough space to mention all the significant achievements of 2014. You can find all the important ones on the following pages. Finally, I would like to thank all the employees of the Library for their effort and dedication. Thanks are also due to the founder of our institution, the Ministry of Culture, for its support, and we must also not forget our sponsors, providing support to culture even in economically difficult times, and cooperating institutions. Our thanks on behalf of the National Library of the Czech Republic go to all of you.



Foto: Eva Hodíková

Ing. Tomáš Böhm
Director General of the National Library of the CR

Events of the Year

The Revitalization of the Klementinum, the Completion of the First Stage of Construction of the New Building and the Renovation of the Original Building of the Central Depository of the National Library in Hostivař

The Revitalization of the Klementinum

In 2014, the revitalisation of the Klementinum continued with stage II, still focusing in particular on its first part – the building SO 05 (the wing along the Křižovnická street). Due to the lengthy approval of extra work, construction work was delayed by several months, extending until late 2014. Partial commencement of the construction works in the second part of stage II involving the buildings SO 06 and SO 09 (buildings around the Student Courtyard) has been postponed until early 2015.

The bulk of the extra work in the first part of stage II was affected by the discovery of historical features, even in places where no such discoveries had been expected. Significant percentage of the work consisted of archaeological survey associated with the construction of a new duct for the placement of outside utility lines. Beneath the surface, archaeologists uncovered a number of relics of medieval masonry structures, the most valuable of which was a 10-meter-long ashlar masonry line dating back to High Middle Ages. Other discoveries included two early-medieval skeleton graves, which were most likely part of a burial site from the turn of the 9th and 10th centuries discovered in 2013 at the Student Courtyard. Other parts of this burial ground will probably also be located on the western side of the main courtyard and under the Services Hall.

Given the high probability of valuable archaeological finds, the NL CR is forced to reconsider the existing strategy for phase III, which also includes the renovation of the existing Services Hall. Archaeological survey carried out as part of previous revitalisation confirmed that remnants of an earlier medieval housing development, in some cases dating back to Romanesque times, were preserved under the cellar. The Klementinum is included in the list of important archaeological sites, more specifically its southern part,





*Early medieval masonry
uncovered by archaeological survey.
Photo: Eva Hodíková*

which is archaeologically most valuable and best preserved according to all available findings. It consists of the Student Courtyard with the southern part of the west wing of the building without a cellar, and the southern part of the main courtyard, including the Services Hall. The proposed preservation scheme does not allow large-scale removal of archaeological ground. As a result, in late 2014 several meetings took place between the representatives of the National Library and the monument conservation authorities, whose aim was to find a compromise for the new form of the Services Hall, which would both meet the operational needs of the Library, and the interests of conservation.

After the experience with the extension of the current construction under the first two stages of revitalization, the National Library has decided to merge stages III, IV and V of construction into a single stage III. The main reason is to minimize further postponement of the completion date.

The Completion of the First Stage of Construction of the New Building of the National Library in Hostivař

In 2014, saw the completion of the moving of specified operations of the National Library into the modern depository building, newly named National Library of the Czech Republic, Hostivař. In parallel preparations were in progress for the commencement of the renovation of the existing building.

In October 2014, the NL CR applied with the Ministry of Culture, the programme administrator, for the registration of the second part of the construction of the new depository. The depository's layout should be connected to the building completed in 2012 and be linked to the existing depository through a connecting corridor, identically to the already completed first part of the building. The completion of stage II should cover the National Library's capacity needs for about the next 50 years.

The Renovation of the Original Building of the Central Depository of the National Library in Hostivař

Given that the new building will accommodate only a certain part of workers relocated from the Klementinum to Hostivař, in 2012 the National Library launched a project to renovate the existing building. Already in 2013, all stages of project documentation were prepared and the building permit for the reconstruction was issued.

The National Library tries to increase the funds allocated to the reconstruction so that the reconstruction is fully functional, operationally and technically complex, meeting all the requirements and demands for storage, protection and security of book collection and at the same time meeting the requirements for the creation of a friendly and comprehensive working environment for the employees of the reconstructed depository. There have been several meetings with the Department of Investments and Public Procurement of the Ministry of Culture concerning the possibility to increase the allocated funds and its possible amount. In response to the outcomes of these meetings, several variants of project documentation have been gradually prepared. After the final decision on the amount of funds to be allocated for the renovation, a tender for the contractor of the reconstruction of the original building will be announced.

The National Library of the Czech Republic, Hostivař – new name – new content

After completing the first stage of the construction, stabilization of climatic conditions and other final adjustments, in March 2014 the new building of the National Library of the Czech Republic, Hostivař opened to the public. The new building naturally houses book collections, but there are also specialized workplaces which have so far been inherent to the Klementinum. While 2013 was mainly dedicated to preparatory work and moving of book collections, 2014 focused on the relocation of workplaces to Hostivař, the biggest in the Library's history. Although the NL CR carried out similar relocation in 1995 and 1996 in connection with the start of operation of the original building in Hostivař, the scope of the 2014 relocation and its impact on logistics was fundamental for the library. The start of operation of the new building opened space for further revitalization of the Klementinum and its gradual opening to provide library and information services.

The new building in Hostivař is a service building with a floor area of about 10,000 m², of which one third (3,556 m²) is occupied by storage halls with a total capacity of up to 2 million volumes. The location of the storage rooms, mostly with compact racks, ranges from the 1st underground floor to 3rd above-ground floor. In direct relation to the storage and service areas, the ground floor houses a new study hall with modern facilities, which is linked to entrance hall with relaxation areas. The south and west sides of each floor and the entire 4th floor house workrooms and workshops. Workplaces for the cataloguing of book collections relocated from the Klementinum, a digitising line and other related processes, as well as workplaces temporarily located in the old building in Hostivař, can be found here. Public access is provided especially to the entrance hall and the study hall, as well as to the large meeting room on the 4th floor. The non-public parts of the same floor house the workplaces of the NDL project, being equipped with one of the most advanced technology – unique precision scanners that have been assembled and calibrated to the required accuracy on site.

The opening of the new National Library building in Hostivař attracted an extraordinary attention of the media (the tour of the building for the media and the press conference were held on March 11) and the general public (tours for the general public during the Open Day were given on March 15). A great deal of attention was also paid during the year to the situation in the new workplaces, their equipment, the operation of air-conditioning units and harmonization of working conditions at the desired standard. The full operation of the library building in Hostivař was the first step in the project to gradually open the Klementinum to library services and relocate workplaces that are not directly functionally associated with the provision of library services outside the main premises of the library in the Klementinum.

The workplaces relocated from the old to the new Hostivař building included:
National Archival Collection Management; Documents Preparation; Digitization; Scanning; Metadata Creation; PC Service

Workplaces relocated from the Klementinum included:
Acquisition; Bibliography and Cataloguing; International Numbering Agencies (the National ISBN/ ISMN Agency in the Czech Republic); Descriptive Cataloguing; National Subject Authorities and Subject Cataloguing; Special Documents Cataloguing; National Name Authorities; Union Catalogues; Digital Collections; Web Archiving; Standards; LTP Storage

In 2014, a comprehensive part of the library was created in Hostivař; therefore, the name Central Depository in Hostivař (CDH) is no longer used and will henceforth be officially referred to only as National Library of the Czech Republic, the Klementinum and National Library of the Czech Republic, Hostivař.

Preparations for the Exposition of the Vyšehrad Codex

Vyšehrad Codex – Evangelary made on the occasion of the coronation of the first Czech king Vratislav – it is the most valuable manuscript archived in the Czech Republic. It has been permanently stored in the Klementinum since the second half of the 18th century.

In 2011, an expert committee was established to assess the physical condition of the Codex, and to focus on the conditions of its storage, as well as the possibility of its future exhibition. Its aim was to verify the condition of the manuscript in terms of microbiological contamination, and check the quality of air in the vault room where the manuscript is kept in terms of microbiological activity. The results of the microbiological survey showed that there is no need to take any disinfection or other sanitary measures in the depository where the manuscript is kept. The committee also assessed the interventions made to the manuscript in the past and recommended conservation work to maintain its historical character and value.



Archival photographs documenting the condition before the restorers' intervention.

Proposal to Stabilize the Most Vulnerable Areas of the Colour Layer in the Vyšehrad Codex

Microscopic survey with focusing on the deterioration of the colour layer (compared with the 2006 microscopic survey) was conducted at a restoration workplace in the Klementinum from 11 to 26 June 2012.

Evaluation was made of the very vulnerable areas on fol. 2r, fol. 3r, fol. 15r (on fol. 15r coloured layers fell off in places – see detail No 1), fol. 25v, fol. 30r, fol. 39v/40r - heavy dusting, fol. 40v, fol. 42r, fol. 43r, fol. 57r, fol. 58v – very bad condition, newly fol. 76r, newly fol. 79v, newly fol. 90r. It was recommended to locally fix these places before exhibition using proven methods used in the Restoration Department of the NK CR (see certified methodology at <http://wwwold.nkp.cz/restauratori/metodika/metodika.pdf>). The fixation of the problematic areas is the minimum that can be done before exhibiting the manuscript with damaged colour layers and during its further handling. Given that illumination are dimensionally very small paintings, lack of appropriate treatment could lead to losses of incalculable artistic and historical value.



Detail of damage to the colour layer.

Photo: Jana Dřevíková

Fixation of the Most Vulnerable Areas

At its meeting, the committee decided to carry out for the first time in history a local fixation of the Codex's most vulnerable areas using 2% unbleached isinglass Saliansky in combination with tragacanth. Local fixation was carried out on twelve foils of the Codex. Fixation was carried out after relaxation of the vellum under appropriate climatic conditions and the fixing points were documented by digital photomicrography system. Fixation was tested on colour layer standards which were made for this purpose. After the exhibition, the fixation points will be checked and documented.

Purchase of a Display Case

The planned exhibition of the Codex required the purchase of a quality and safe display case compliant with the principles governing the exhibition of illuminated manuscripts. In 2014, a tender was organised to purchase the currently most technologically advanced display case enabling safe exhibition and, if necessary, also long-term storage of national cultural heritage items, and cultural heritage items in general. The winner of the tender was DYTEC. The production of the display case began on 18 August 2014 and it was delivered and installed in the premises of the Klementinum on 8 January 2015.

The display case has the following technical parameters:

- it is made of anti-reflection safety glass which ensures maximum transparency when looking at the exhibit, maximum elimination of reflection, superb colour perception, protection against UV of 99.8 %, mechanical security – shatter-proof glass;
- it is lockable;
- it is dustproof and airtight, allowing the regulation of internal climate parameters (temperature, relative humidity, air pollutants, etc.) using humidity controller and active air conditioner. Active air conditioner creating and ensuring optimum moisture and, where necessary, also the temperature of the exhibit and creating a nitrogen atmosphere for exhibits requiring such environment (can be connected and monitored electronically or manually);
- it maintains the desired temperature in relation to the room temperature: using a temperature module and without condensation, the display case is able to maintain a temperature difference of +/- 6 °C compared to ambient air. For example, at an ambient temperature of 20 °C, the case is capable of maintaining temperatures of +14 °C to +26 °C;
- allows monitoring the microclimate on a computer;
- the materials used in its construction are made of a stable and chemically inert material, i.e. materials not releasing any harmful substances (formaldehyde, acetic acid, etc.);
- it is equipped with a UV filter, which is incorporated within the glass, thereby eliminating the problem of the adverse effects of UV radiation;
- the interior is illuminated by LEDs (which do not produce heat); special non-harmful lighting without UV component – optic fibre or LED, dimmer-controlled, directional security of the cases – can be connected to the security system, vibration sensors, etc., lighting requirements (chromaticity temperature of 3,000 K, light intensity max. 50 lux);

- allows continuous removal, “purging”, of harmful substances from the display case and rinsing the exhibits with clean air;
- it has a hydraulic lift of the glass lid;
- it has a laboratory-measured sealing;
- has BAM/BEMMA certificate;
- supplied with handling carts, feet and wheels;
- it has a motion and vibration sensors that can be connected to the existing security system of the National Library;
- it has space for Artsorbs – passive RH regulation – in addition to the active air conditioner, the display case is ready for passive air conditioning – ArtSorb cassettes.

Making of an Accompanying Film for the Exhibition

The film *Mystery of Codex XIV A 13* was made by the director Zora Cejnková in cooperation of the Czech Television and KMB International Films with the National Library in 2014. It presents the history of the *Vyšehrad Codex*.

The documentary tells the story of the origin of this richly illuminated evangeliary, takes the audience on a tour from the processing of the parchment, through colour production and illumination to the tying of the individual foils to create the Codex, all using methods typical for that time.

The film was made in two versions. The almost one-hour-long version was broadcast by the Czech Television. The short version will be showed at the exhibition and also distributed to schools for study and educational needs.

Summary of the Project The Creation of the National Digital Library

Firstly, it should be emphasized that the project was successfully completed, resulting in the largest existing digitisation workplace, together with a long-term trusted digital archive in the Czech Republic, both in terms of scanning and storage capacity. The completion of the project was to be considered successful based on an indicator of the number of digitised volumes in relation to the number of digitised pages. These indicators were achieved, and therefore it is possible to apply for the payment of the full amount of the subsidy from the Integrated Operational Programme (IOP). The number of digitised pages was met 100 % and the number of volumes was increased to 105 %. In the contest The Best 2014 – MasterCard, the project was evaluated as the best among “central projects” and was named the Project of the Year. This prestigious competition is organized by the magazine Egovernment. The Managing Authority (Ministry of Interior) evaluated the NDL project as one of the best projects, not only in terms of its results but also its course. In 2014, the project was audited by the Ministry for Regional Development, Ministry of Finance, the Tax Office Prague 1, the Office for Protection of Competition, the Ministry of Culture and the Department of Structural Funds of the Ministry of the Interior, and was also investigated by the Police of the Czech Republic (Anti-Corruption Unit). All these audits, including the police investigation, found no violation of law or other serious misconduct, both during the project and in the tendering process. The project was a big test and experience, and the National Library rose to the challenge.

The importance of such a large-capacity workplace is also evident from the interest of other public institutions in the cooperation in the field of digitisation. We have established working relationships with the Institute of Criminology of the Police of the Czech Republic, we started cooperating with the Institute for the Study of Totalitarian Regimes (USTR) and we expand cooperation in the field of digitisation with university libraries.

As of the last day of 2014, more than 101,000 volumes of monographs and periodicals from the 19th century were stored for long-term archiving. Access is provided to more than 26 million pages with respect to copyrights, which are available either publicly at www.ndk.cz or on site in the Klementinum. The project is ready for ISO 16363 certification – TRAC standard for trustworthy depositories.

Cooperation with Google

The project *Mass Digitisation of Historical and Rare Documents of the National Library of the Czech Republic in Cooperation with Google* has been scheduled to be implemented over six years (2011–2016), with the possibility of further extension. In 2014, the project aims to continue the preparatory work for mass digitisation of historic and rare documents, and simultaneously carry out the actual digitisation of documents. The year 2014 saw routine digitisation of historical and rare documents. Together with the actual digitisation, digital data started to be made accessible to the public, mainly via Google Books, but also through the electronic databases of the National Library, i.e. through the Slavonic Library electronic catalogue (<http://aleph.nkp.cz/cze/slk>) and the database of early printed books (<http://aleph.nkp.cz/cze/stt>).

Almost 40,000 volumes of historical and rare documents were digitised in 2014.

Several Pieces of Google Statistics Data as of November 2014

In total, by the end of November 2014, 39,136 books were handed over to Google for digitisation; 39,083 books were digitised; 38,488 books were available for download; 25,979 books were downloaded to the National Library server (of which 22,298 from the ORST and 3,681 from the Slavonic Library); over the last 6 months, fifty most popular books in the Google digital library were seen by almost 85,000 users (of which 48 books were in German, one in Polish and one in French; 47 books from Historical and Music Collections and 3 from the Slavonic Library).

1. Organization and Planning

These activities were traditionally carried out in consistence with the procedures established in 2011. The actual regular digitisation of books according to the schedule agreed with Google started in early 2014. During the year, a total of eight transports to the digitisation workplace abroad were made within a 6 week interval. Every 6 weeks, a check was also carried of the sent and returned batches of documents, as well as a check of sent electronic data (i.e. catalogue records and lists of bar codes on individual consignments).

2. Cataloguing

Progress of work in the ORST in 2014:

The Manuscripts and Early Printed Books Department (ORST) regularly prepares documents from the historical collections from the period 1501–1800 for digitisation. During 2014, external ORST workers were able to catalogue a total of 24,977 document units (records, bar codes).

The cataloguing results are available at: STT – Database of early printed books and maps of the National Library (1501–1800): <http://aleph.nkp.cz/cze/stt>.

The digitisation results are available at the same address: as of 31 December 2014, a total of 24,627 document units digitised from the ORST collections with a functional link to the electronic STT catalogue (STT base) were available on the Internet.

Progress of Works on the Slavonic Library in 2014

The Slavonic Library (SL) is preparing to digitise its collection of documents issued in the 19th century (1800–1874). During 2014, external workers of the SL were able to catalogue a total of 4,689 document units (records, bar codes). In 2014, an agreement was made with Google on the rules allowing the digitisation of less than 140 years old books published before 1900.

The cataloguing results are available at: SLK – Online catalogue of the Slavonic Library: <http://aleph.nkp.cz/cze/slk>.

The digitisation results are available at the same address: as of 31 December 2014, a total of 8,426 document units digitised from the SL collections with a functional link to the electronic SL catalogue (SLK base) were available on the Internet.

The Statistics of the Cataloguing since the Beginning of the Project

Year	The number of the records of the ORST	The number of the records of the SL	Total
2011	19,560	3,595	23,155
2012	20,301	4,643	24,944
2013	22,444	4,289	26,733
2014	24,977	4,689	29,666
Total	87,282	17,216	104,498

The total number of records for both collections (ORST and SL) created in 2014 stands at 29,666. As evident from the table, thanks to increased funding of the project in 2014, both collections managed to catalogue a larger number of documents.

3. Physical Preparation of Documents for Digitisation

The Statistics of the Books Entered in the Database of the Restoration Department by Category in 2014

	Total	Category 1	Category 2	Category 3	Category 4
ORST	50,226	47,491	1,763	235	737
SL	3,681	3,440	156	5	80
Total	53,907	49,932	1,919	240	817

Key:

Category 1: books not requiring a restorer's intervention, or requiring only minor repairs – carried out at the restoration department in Klementinum. (Fixation of 1–2 loose sheets or entire files in the book block, repair of tiny paper cracks in the book block, attachment of loose parts of the book binding, stabilization of the book spine/head, preventive action – production of protective packaging, fixation of parts of books by tightening laces, etc.)

Category 2: treatment is carried out at the restoration department in Klementinum and includes major repairs, e.g. repairs of book spines or stabilization of severely damaged paper edges. In 2014, only *Bohemica* prints and, by the administrator, the selected books from the SL fund were partially restored from the ORST collections.

Category 3: with regard to the established work-flow, no category 3 books were restored in 2014, (category 3 means comprehensive restoration interventions involving the sewing apart of the book block).

Category 4: excluded from digitisation due to physical condition of the document.

Summary

In 2014 (as of 31 December 2014), restorers examined a total of 53,907 historic and rare documents. Included in category 1 were 49,932 documents, most of which were made ready for transport to digitisation. Books in the remaining categories require more time-consuming conservation or restoration intervention, and are therefore not intended for immediate transport to digitisation. Interventions are yet to be carried out.

Over the entire period of work on the collections (9 May 2011 – 5 December 2014), a total of 127,893 books from ORST and SL collections were examined and mechanically cleaned. Of these books, a total of 117,931 books were made ready for transport to digitisation.

The number of books that have passed through conservation workshop is logically not identical to the number of created catalogue records. The established work-flow is a complex process in which not all books viewed by restorers can be sent to digitisation because of their physical condition or format.

EBSCO Discovery Service

The year 2014 saw continued access to multi-search engine for the resources of the National Library EBSCO Discovery Service (EDS). The service is constantly updated to include new resources. The number of publishers with a signed contract for the inclusion of their products in the EDS index reached 23,000. The central index was extended to include, inter alia, data from the Media Search database (Newton Media). The index also includes more than 60,000 thematic summaries from citable databases (e.g. Encyclopaedia Britannica, Salem Press) in the "Research Starter". Also integrated into the index are Gale Virtual Reference Library and Literature Resource Centre, which are resources published by Gale to which the National Library subscribes.

In terms of functionalities, the index now features auto-completion of search terms and the export records to the EasyBib format.

In this year, the local sources were extended to include the SL electronic catalogue – the SLK base. It supplemented the already integrated NKC database (electronic catalogue of the National Library) and the UCC (Union Catalogue of the Czech Republic). The EDS index also includes the Manuscriptorium and Kramerius 3 libraries.

It is possible to access EDS at *eds.nkp.cz*, through a link to the search engine in the header of the homepage of the National Library or the search boxes placed on the respective websites of the library.

The use of EDS is stable. In 2014, we recorded 18,663 accesses with a total of 7,448 full-text articles displayed and 4,726 connections made to local sources. The EDS is accessible until May 2015.

Interface Usage Report Site: NARODNI KNIHOVNA CR Detail Level: Interface
Period: January 2014 – December 2014

InterfaceID/ Version	Year	Month	Sessions	Searches	Requests					
					PDF Full Text	HTML Full Text	Image/ Video	Abstract	Smart Link To	Custom Link
eds / live	2014	December	1388	106118	265	56	4	699	34	343
eds / live	2014	November	1506	106344	362	135	0	1158	70	337
eds / live	2014	October	1673	133429	584	427	2	1661	33	545
eds / live	2014	September	1218	85038	352	43	0	512	29	308
eds / live	2014	August	1430	76954	355	25	0	562	43	316
eds / live	2014	July	1170	88560	509	51	0	733	24	366
eds / live	2014	June	1744	104273	721	153	0	785	22	321
eds / live	2014	May	1572	92082	549	162	1	930	23	366
eds / live	2014	April	1856	122960	473	57	0	893	20	449
eds / live	2014	March	1884	150465	1056	103	2	1135	19	599
eds / live	2014	February	1519	61960	443	55	0	1099	24	395
eds / live	2014	January	1703	55860	345	167	3	910	18	381
Grand Total			18663	1184043	6014	1434	12	11077	359	4726

Ask Your Library

The virtual reference service *Ask Your Library* (AYL) need not be presented in much detail as in the previous annual reports of the National Library, it regularly appeared on the first pages (<http://www.nkp.cz/o-knihovne/zakladni-informace/vyrocní-zpravy>). The AYL has its unique place among services across Czech libraries, whose number is growing every year. In the past year, the number of active libraries added three new institutions. These include the Research Library of the University of Jan Evangelista Purkyně, Library of the Faculty of Arts, Charles University, and the Library of the Forestry and Game Management Research Institute. Another institute, the Municipal Library in Svitavy, will join after the introduction of new AYL administration in 2015.

The service continues to maintain a high standard, which is evidenced by a high number of queries. Last year, a total of 3,395 queries were made through the form, of which 1,310 were received by the National Library, again being the most frequently asked library from a total of 85 participating libraries.

The most frequent queries involved those concerning the library (category "Information about the Library" – 1,005 queries), followed by the field-specific category "Language, linguistics and literature" (549 queries), category "Information about documents" (394 queries) and a relatively large number of queries (277) also concerned the field "History and auxiliary historical sciences. Biographical studies".

We continue to collaborate with the National Technical Library, Central Bohemian Research Library in Kladno and the Antonín Švehla Library, offering users the chance to ask their questions more interactively via chat, which was used by 110 users. Most often, users need factual information, followed by queries concerning search for publications and information about library services.

Most attention in the second half of 2014 was paid to the development of the service AYL. Thanks to financial support from the LPIS 8/B of the Ministry of Culture, it was possible to implement plans to adjust and develop the current administrative module, create new graphics, modify the system interface XML API, develop system interface OAI-PMH and launch Android applications.

New module for AYL administration should provide cooperating libraries with a convenient and comprehensive environment for the provision of this service. A fundamentally changed feature in the new management AYL administration module is more comprehensive work with queries. The library works with a query from its receipt to the provision of an answer and archiving only in the environment of that module. The biggest advantage of the new module is easy storage of answered queries in the archive. All of the libraries should therefore actively participate in building the service archive.

An integral part of the changes is a new look of the AYL website and mobile applications. New graphics is characterized by simplicity and clarity. In accordance with the new AYL design, new promotional materials and posters were made.

In addition to the new website design, users also have an interesting possibility to ask any of the participating regional libraries. Besides the regional aspect, users can continue to choose the appropriate library for their query by fields and discuss their questions directly via chat. The pages allow simple archive search or browsing of selected interesting questions within the "Question of the week", "Questions of the Year" and "Did you know that ...".

In addition to iPhone or iPad users, the AYL mobile application will now be available for download also on Android. Both mobile applications allow you to enter a query, search, and view questions from the archive and access a selection of interesting questions.

The development of the system interface OAI-PMH allows the interconnection of the archive with other systems and portals.

The new website of *Ask Your Library* including the new module for AYL administration and application for Android should be launched by early March 2015.

The eBooks on Demand Service or Breathe New Life into Old Books

For over a year, certain book records in the National Library databases (NKC and STT bases) and the SL database (SLK base) carry the logo with the abbreviation EOD. These three letters represent the eBooks on Demand service.

The essence of EOD is the digitisation of specific books based on specific customer demand. It is therefore a complement to mass digitisation, which the National Library carries out under NDL projects or in collaboration with Google.

Within EOD, we offer books published in the years 1500–1900 (exceptionally until 1910). The digitisation requires that the book is already “free” in terms of copyright, and that the printout is in good physical condition. The resulting product of the service is an e-book, i.e. a PDF file provided with an OCR layer, which allows the document to be searched, and parts of its text or images to be copied.

After two months, a period during which the electronic version of the book is available only to the client that ordered and paid for the digitisation, the e-book becomes available to the general public. In the online catalogue, a link to the digitised document will appear next to the record. The FlippingBook application is used to display the documents. It allows the electronic documents to be read, searched in full-text, saved or printed. So far, we offer about 85 e-books created within the EOD, with others being added continuously.

The number of orders received indicates that in 2014 the EOD service continued to attract considerable attention. The National Library received 124 requests; we scanned 78 books, representing 10,278 pages. The thinnest of the scanned books had eight pages, the thickest had almost a thousand. Also positive is the fact that within the EOD service, the National Library established collaboration with the Institute for the Czech Language, AS CR, which has led to the digitisation of early books focusing on grammar.

From the Library's Main Activities

Acquisitions for Modern Library Collections

The ongoing acquisitions for collections, in particular on physical carriers, were funded from specific-purpose non-investment grants from the Ministry of Culture in the amount of CZK 15 million. A specific-purpose non-investment grant in the amount of CZK 300,000 was provided by the Ministry of Culture of the Czech Republic for the implementation of the project *Czech Library under the University Library in Bratislava and Slovakian Library in the National Library of the Czech Republic*; a grant amounting to EUR 12,000, provided by the Ministry of Culture of the Slovak Republic, was used for acquisitions of Slovak literature, on a reciprocal basis, for the collections of the National Library of the Czech Republic via the University Library in Bratislava. A total of CZK 12,180 thousand was used from grants in this field.

Other sources of funding were obtained from project financing designed for securing access to electronic information resources (EIRs) for science, research and innovation under individual licences for the National Library of the Czech Republic and for consortium licences providing access in other Czech libraries (LR programme of the Ministry of Education, Youth and Sports of the Czech Republic and LPIS 8/A of the Ministry of Culture of the Czech Republic). An amount of CZK 7,783 thousand was allocated by the library from the budget to cover its participation in these projects and its own EIR subscription. Project financing and selected joint participation of other libraries totalled CZK 18,165 thousand.

In spite of the total amount (CZK 38,128 thousand), the use of which for this field was administered by the National Library of the Czech Republic as an umbrella organization, the acquisitions on physical carriers have been suffering from a chronic lack of funds. The nominal level of available funds guaranteed by the budget has stayed roughly the same for many years. The real value is adversely affected by other factors, such as the continuous increase of prices of documents and subscriptions, the high VAT rate applicable to documents as well as EIR, inflation indices, exchange rate fluctuations, postage prices, etc. Within such financial framework, it is very difficult to design and implement a systematic and consistent acquisition policy. As a result, specific requirements from users as well as, partially, the institution's strategic objectives arising from its mission and the guaranteed information coordination remain open and unsettled as regards acquisitions of collections.

Documents are acquired for library collections through mandatory copies, purchase, international exchange, donations, or from internal sources. Individual or consortium licenses are used to primarily provide for online access to foreign electronic information resources.

Given its limited resources, the Library is trying to streamline its purchasing, for example by a qualified selection of the profile of electronic publications from the EBSCO database for PDA (Patron Driven Acquisition).

(Acquisition for modern library collections, including statistical analyses, is covered in greater detail in section Economic Indices, Statistics, Graphs.)

Cataloguing of Modern Library Collections

The year 2014 saw continuing cooperation of the three libraries with full mandatory deposit (Moravian Library, the National Library and the Research Library in Olomouc) on shared cataloguing within the AlephCluster.

At the same time, intensive preparations were underway for the changeover to the new cataloguing rules Resource Description and Access (RDA). Based on the meeting of the Working Group for Descriptive Cataloguing, Working Group for Special Documents Cataloguing and the Working Group for Subject Cataloguing, the extent of the minimum record for printed monographs and special documents was approved. The extent of recommended record has been newly defined, which will in the future create the conditions for better access to library collections through Linked Data, FRBRising of catalogues, etc. Information about the change in the rules was presented at various forums and in library periodicals.

The National Library seeks to ensure a high-quality and up-to-date source for taking over of records. In 2014, the Union Catalogue of the Czech Republic (the “Union Catalogue”) offered for the first time the daily harvesting of library records through OAI/PMH. Therefore, the Research Library in České Budějovice started contributing to the Union Catalogue in May, and the National Library in August. Negotiations were initiated with other contributors.

Historical and Music Collections

Acquisitions of Historical and Music Collections

In 2014, two manuscripts, three manuscript fragments and four early printed books were purchased for the Manuscripts and Early Printed Books Department (ORST). The main attention was paid again to *Bohemica* in the broadest possible definition. The largest part of the documents was purchased in specialized antiquarian book shops in Prague (e.g. Ztichlá klika, Karel Křenek, etc.), whose offer is continuously monitored.

The most important acquisition is the mixed quarto-format paper and vellum manuscript from the second half of the 14th century, which was created in the Franciscan monastery in Bechyně (shelf mark XII F 42). The Codex, which is not yet known in literature, was obtained from a private collection in Prachatice. The manuscript has great historical value, especially for understanding the contemporary Czech literary culture and Franciscan mentality.

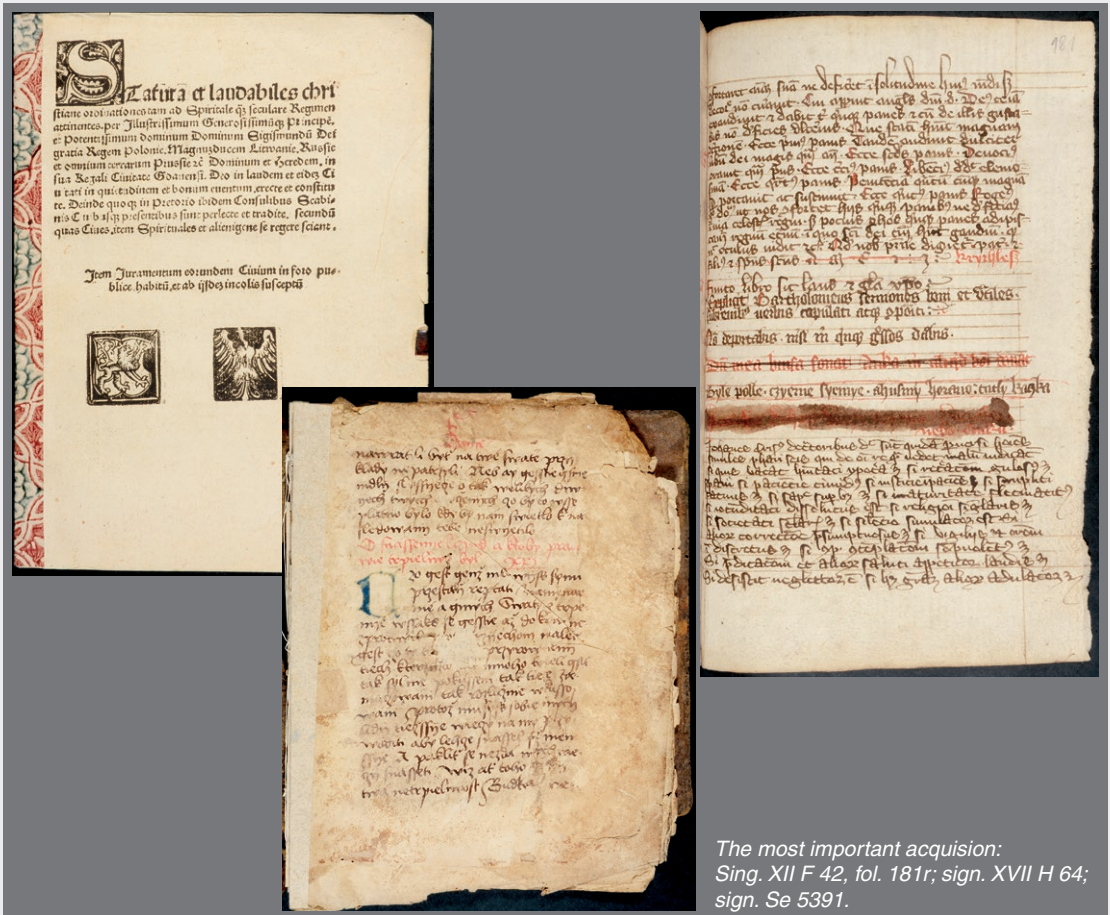
The texts contained in the manuscript were intended for the needs of pastoral and catechetical practice of mendicant convents in the 14th century. At the start of the manuscript, you can find a brief explanation of the *Ten Commandments*, followed by a more extensive penitentiary *summa* circumscribed by Thomas Chobham in late September 1362, and also Comestor’s *Historia Scholastica* in the form of excerpts, a collection of sermons known as *Bartholomaeus*, other individual sermons, a theological text in the form of a dialog between St. Anselm and the Virgin Mary, another penitentiary *summa* intended for distribution among Franciscans, several sermons and a copy of Clement IV’s bull. *Quidam temere sentientes* issued for the Franciscans in 1265.

The manuscript, which is written in Latin, also contains Czech words and phrases. Especially interesting are the Czech and Latin scribal verses peculiarly proving contemporary literary culture. For example, after the collection of sermons *Bartholomaeus*, the scribe added the verses “Non deportabis, nisi michi quinque grossos dabis. Dum mea bursa sonat, Anka michi aliquid boni donat.” (Translates freely as: “Thou shall not take this book unless you give me five groschen. As long as my purse rings with money, Anka has something good for me.”)

It is obvious that before the manuscript was bound, its individual files were used by several brothers from the convent in their pastoral and catechetical practice. This preservation of their personal material is completely unique. The likely compiler of the collection was the preacher Dietrich of the Franciscan convent in Bechyně, whose name appears regularly in several proprietary post-scripts in different parts of the manuscript. Brother Dietrich was so far known in the literature in connection with the manuscript which he gave the Minorite convent in Český Krumlov in 1413.

The manuscript *Přemýšlování o křtu nad mrtvými* (i.e. Thinking of baptism for the dead) (shelf mark XVII J 63) contains a sermon on the 29th verse of the 15th chapter of the First Letter of Paul to the Corinthians, which was to be preached on the seventeenth Sunday after the Holy Trinity of 1772. The preacher Christian Friedrich Solomon Elsner (1754–1822) was the son of Theophilus Elsner (1717–1782), a Polish descendant of Czech Brethren exiles John and the last senior of the Bohemian Brethren and a Czech preacher of the Bethlehem Church in Berlin. While his father has left a significant literary legacy, his son, who in 1782 started attending the preaching office in Berlin and later worked as a reformed pastor and a professor of theology at the University of Frankfurt an der Oder, is known so far only as the editor of the Czech translation of the *Second Helvetic Confession*, published in Berlin in 1784. However, the manuscript’s dating to 1772 raises doubts; it is perhaps a scribal error and the sermon was given only in 1782. The manuscript comes from a defunct collection of Rudolf Hlava (1911–1988), a significant bibliophile, archivist, museum worker and urban chronicler in Semily.

Furthermore, three manuscript fragments were purchased from an antiquarian bookshop. Two of them have the extent of a single sheet of vellum, namely a fraction of a psalter with marginal and interlinear



The most important acquisition:
Sing. XII F 42, fol. 181r; sign. XVII H 64;
sign. Se 5391.

commentary from the 12th century (shelf mark XXIV A 336) and a fraction of a liturgical book from the 13th century provided with a neumatic notation (shelf mark XXIV A 337). The third manuscript fragment represents a valuable *Bohemicum*. It is a fragment of the old Czech translation of the work *De imitatione Christi*, which is most often attributed to Thomas à Kempis (1379/1380–1471), a Dutch Augustinian and significant representative of the spiritual movement *Devotio Moderna*. This guide to personal piety was one of the most widespread and most translated literary works of the Middle Ages, being the second most read book for Christians after the Bible for a long time. The Czech translation was published already in 1498 by Mikuláš Bakalář in Pilsen under the title *Traktát o následování Pána Ježíše Krista* (i.e. Treatise on following the Lord Jesus Christ). Another two distinct Old Czech translations are preserved in the National Library manuscripts from the late 15th and early 16th centuries. A brand new, so far unknown, but unfortunately considerably damaged fraction (shelf mark XVII H 64) contains the translation of several chapters of the third and fourth books and, according to the script, it can be dated back to the first third of the 16th century.

Four early book of *Bohemica* origin were bought from Prague bookshop Ztichlá klika and Erasmushaus in Basel. Mostly they are valuable bibliographic prints that have so far been unknown or have existed as unique pieces. Undoubtedly the rarest of them is the publication from the workshop of Mikluáš Konáč z Hodíškova (1480–1546), a home printing pioneer and a humanist writer. In 1526–1527, he published the so-called *Statuta Sigismundi* (shelf mark Se 5391), which regulated the contemporary religious and political situation in the Polish Hanseatic town of Gdansk. The official document is interesting not only in terms of its content, but also in terms of language. During the first third of the 16th century, the printing of

Latin books was very rare in Bohemia. The first Latin book was published in 1516 by Konáč, the *Statuta Sigismundi* being his second well-known foreign-language publication. Equally important is the unique Prague print *Krátké naučení a vyměření...* (i.e. A brief education and assessment) (shelf mark 54 Sf 114) of 1665. It is a representative of the then medical literature intended for a wider readership, which was printed by Urban Baltazar Goliáš († about 1679) in response to the spread of a dangerous infectious disease. The text is complete with manuscript and printed recipes for preparing medicines. Especially for the completion and detailed specification of our national retrospective bibliography, *Knihopis českých a slovenských tisků* (i.e. the Bibliography of Czech and Slovak prints), the Library purchased a convolution of two small prayer to the Virgin Mary of Kutná Hora (shelf mark 54 Sf 115). We must also mention *Rozmanitosti* (i.e. Diversities) (shelf mark 54 Se 393) of 1817 by Jan Hýbl (1786–1834), subtitled *Sbírka rozmanitých povídek a textů k pobavení a ukrácení dlouhé chvíle* (i.e. A collection of various texts and stories to entertain and pass the time).

For its music department, the Library has purchased a set of very well-preserved prints and manuscripts from the 18th to the 20th centuries from the antiquarian bookshop Ztichlá klika and from a private owner. The most significant acquisition is represented by a set of music (vocal and instrumental voices, parts) and text units (librettos, or “scenarios”) to a Christmas play with songs from the Semily area (by Kačinský, a local author), which document the contemporary interpretation of an apparently hitherto unknown work of its kind, whose genre (pastorale, Christmas game) belongs to a specific phenomenon of the Czech musical Baroque and Classicism. Individual parts of the set written on papers of different sizes, by different scribes and probably at different times are an eloquent proof of the living, historically and geographically conditioned interpretive practice. Another significant acquisition is represented by a well-preserved printed collection consisting of short vocal (song) and instrumental (piano) structures *Neue Blumenlese für Klavierliebhaber...*, which is dated 1784 and has 204 pages. However, this is not a printed music in the usual sense, i.e. type, but an engraving, which embodies both the music score and the textual component, so that each page as a whole is de facto a separate graphical sheet. (It is therefore a testament of a not-so-common period production going beyond the official and established printing and publishing houses.) It is bound in solid dark boards with leather spine and equipped with a handwritten label with a short name and original dating. Both the boards and label are somewhat younger. In terms of its contents, the collection is reliably specifiable, it includes common creations of contemporary authors, and in addition to authors who were certainly popular at their period but later forgotten, there is a number of compositions with more important names, for example by Rosetti, Vaňhal, Clementi, Koželuh, and others.

Knihopis

In 2014, the standard cooperation continued between the editors of *Knihopis českých a slovenských tisků* (Bibliography of Czech and Slovak Prints) based in ORST on supplementing the electronic database *Knihopis-Digital*, which is created by the Cabinet for Classical Studies of the Institute of Philosophy, AS CR (the “Cabinet”). By December 2014, the records of letters B, I–J, and L from handwritten alphabetic additions to the *Knihopis* were imported into this electronic bibliographic database. The current state of bibliographical additions was made known to the professional community at a lecture at the AMG’s 38th Seminar of Librarians, Museums and Galleries.

During 2014, we also managed to get a full-time job for the editor of *Knihopis českých a slovenských tisků*, compared to the previous half-time. Recently, we have established ongoing linking of records in the *Knihopis-Digital* with digital copies of prints, which resulted from the cooperation between the National Library and Google. The digitisation and provision of electronic access to digitised documents should continue in the coming years. Perhaps the most significant step towards modernizing the *Knihopis* is its planned merger with the *Bibliography of foreign-language Bohemica 1501–1800* managed by the Book Research Department of the Library of the Academy of Sciences (LAS), and its future integration into the electronic information portal, which will be dedicated to the history of book culture. The participation in the grant program NACI should help achieve these objectives. Both institutions should seek to get the grant in 2015. At the same time, there will be changes in the ownership and operation of the database *Knihopis-Digital*. The representatives of the Cabinet have decided to hand over the data to the National Library, which will make them accessible and further complement and maintain them.

Cooperation with CERL

In 2012, the National Library established cooperation with the Consortium of European Research Libraries (CERL) in cataloguing of early books published between 1455 and 1800. At that time, the National Library adopted CERL standards and began to actively contribute its records into the European electronic catalogue *Hand Press Book* (HPB) at <http://www.cerl.org/resources/hpb/main>.

The database provides access to the information of important European libraries from a single location. The National Library was for many years an associated member of CERL; only since 2011 it has been a special member which may benefit from information databases offered by CERL to its full members (esp. the databases *HPB*, *Eighteenth Century Short Title Catalogue*, *RLIN*, *CERL Union* and *Deutsche Bibliothek Database*).

In 2012, the number of records transferred from ORST to CERL amounted to 20,575. In 2013, CERL asked the National Library to suspend the supply of records due to database upgrade. The supply of records was resumed only in 2014. As of 31 December 2014, 98,346 records of early books from the National Library were made available in CERL.

Digitisation of the Collection of Cartographic Sources

The year 2014 saw further cooperation between the National Library and the Research Institute of Geodesy, Topography and Cartography (VÚGTK) on the digitisation of the Lobkowicz collection of early maps stored in the fund ORST. In 2014, additional 936 map sheets from the early maps collection were digitised. For the past three years of cooperation, a total of 1,502 map sheets have been digitised.

Digitised map sheets were also processed and then made available online. After digitisation, they were made available to the public in the following years at www.chartae-antiquae.com in VÚGTK, where it is also possible to search a wide range of map collections, including the Manuscriptorium digital library, by spatial and time relevance or scale. All maps have also been georeferenced. As a result, the map collection of the National Library achieved better visibility on the Internet. Without georeferencing, the maps could not be included in any geographic search. The cooperation between ORST and VÚGTK in this area will continue in 2015.

Manuscriptorium

Manuscriptorium, the European digital library of manuscripts and other historical documents made accessible by the National Library of the Czech Republic and, at the same time, a virtual research environment for working with historical collections, was extended in 2014 to include historical documents digitised in the LPIS 6 sub-programme, i.e. 101 comprehensive digital documents containing 45,533 images, as well as regular batches of documents from existing partners.

At the end of 2014, Manuscriptorium contained: 346,099 RRs (registration records), 25,389 CDDs (complex digital documents), 2,413 FTs (full texts) and 605 CDDs, including FTs, aggregated from 125 partners from 23 European and other countries.

Slavonic Library

The Slavonic Library (SL) is a publicly accessible specialized research library in the field of Slavonic studies and matters concerning Slavonic countries. The SL is a department of the National Library, which cooperates with its units in fulfilling statutory tasks.

Significant changes to the form of services provided by the SL were made in 2014. As a result of the ongoing revitalization of the Klementinum, the study hall and the book rental centre were closed in the summer months and moved to temporary premises, together with all staff of the Acquisitions Department replenishing and Services Department.

In 2014, as part of the professional activities, the SL staff mainly worked on the project to digitise historic and rare collections of the National Library in cooperation with Google, which started in 2011. During the year, external workers prepared cataloguing records of a total of 4,689 documents. The scanning of documents started in 2014. During the year, a total of 10,457 units of documents from the SL collection were delivered for digitisation; as of 31 December 2014, 8,426 units were freely available on the Internet.

The year 2014 saw the launch of another large project to digitise documents from the SL collection, which is part of the building of NDL; this project involves the digitisation of books published by Russian, Ukrainian and Belorussian emigrants in Czechoslovakia in 1918–1945, as well as publications by local emigrant publishers. So far, 463 such books were delivered for digitisation. Their electronic copies are available in the Kramerius 4 digital library.

Within LPIS 6 six historical manuscripts from the SL collection were digitised in 2014. Of particular note are some of the oldest documents in the possession of the SL – a letter from the Government of Prince of Ston of 9 October 1438, and a letter of the governor of Melleda to the Government of 26 February 1441 (both from the “ragusian” collection of Milan Resetar) – and a Polish manuscript *Dekrett Po Inkquizycyi Oczewisty...* of 1738. Electronic copies of all digitised manuscripts are included in Manuscriptorium, the digital library of manuscripts and early printed books.

In early 2014, the SL became involved in a programme to scan envelopes and contents of selected publications, which are available in library catalogues. Also, to facilitate users’ access to electronic journals and books, approximately 574 records of specialised journals and 1,250 records of e-books were entered into the electronic catalogue of the Slavonic Library (SLK base) in 2014; the profile of the journals and e-books corresponds to the focus of the SL and are available thanks to the access to licensed electronic databases. In November 2014, the electronic catalogue of the Slavonic Library (SLK base) was integrated into the search engine EBSCO Discovery Service (EDS), which significantly expands access by the international public to the records in this catalogue.

The SL continued to classify and catalogue its special collections. Final cataloguing was made of the collection of notes containing approximately 1,200 units of tenders, largely from Slavic countries, from the period 1898–1947. The Library continued its work on sorting and cataloguing of the collection of posters and the recently acquired collection of documents related to the activities of the Russian avant-garde artist Vadim Rokhlin. It has also completed cataloguing of the majority of image documents from the collection of Rudolf Hůlka, a Czechoslovak government official, translator and photographer. The collection contains nearly 4,400 photographs from the 1920’s capturing, in particular, the regions of Subcarpathian Ruthenia, eastern Slovakia, Moravian Slovakia and eastern Moravia. Part of the collection focusing on Subcarpathian Ruthenia was introduced in a representative image publication *The Lost World of Subcarpathian Rus’ in the Photographs of Rudolf Hůlka (1887–1961)*, which was published in September 2014.

For the ninth year, the National Library and the University Library in Bratislava implemented the project *Czech Library – Slovak Library*, whose guarantors are the Czech and Slovak Ministries of Culture. In 2014, the SL received a total of 253 volumes of Slovak books from the funds of this project.

In addition to the usual acquisitions and a number of smaller donations, the SL collection received three extraordinary donations. The Polish Institute in Prague donated to the SL more than 150 volumes of Polish books, especially involving works of contemporary Polish authors. Based on a decision of Kirill, the Patriarch of Moscow and all Russia, the SL acquired all 34 previously published volumes of the *Orthodox Encyclopaedia*, a series of publications published since 2000 by the religious-scientific centre “Orthodox Encyclopaedia” in Moscow. Given the persistent underfunding for the acquisition of documents, the SL was unable to acquire these books in the conventional way. The SL will acquire additional volumes of the encyclopaedia in the same manner.

In spring 2014, prof. Michal Reiman, an important Czech historian of Russian and Soviet history, donated its entire private library to the SL. This unusually large book donation will enable SL to fill in the gaps in its collection of western Russian and Slavic books published before 1989. The donation also contains a large number of books produced by Russian emigrant publishers issued after 1945, as well as a series of books on Russian history published both in Russia and in the West in recent years. The overall scope of the gift has yet to be determined; in late 2014, the number of volumes incorporated into the SL collection was 1,236. The cataloguing of Reiman’s library will be completed next year.

In 2014, the SL organized or co-organised six specialized cultural events. The sixth Rudolf Medek Prize was awarded jointly by the SL and the Foundation for Non-Party Activists. The laureates for the 2014 were Anastasia Kopřivová, an expert on the history of Russian emigration in Czechoslovakia, and Paul Robert Magocsi, a leading and world-renowned expert on the history and culture of Carpathian Ruthenia.

Librarianship Institute

In 2014, we continued developing the information resources of the Librarianship Institute (LI), which are intended primarily for librarians and information professionals, students and educators in the field:

- 1 Electronic portal *Information for Libraries* (IFL), which makes available and references national and international documents, specialized databases and other information tools in the field of library and information science important for the activities of public libraries. The portal is highly appreciated and used by librarians.
- 2 *The gateway Library and Information Science* (LIS) created under the *Uniform Information Gateway* (UIG), which provides access to and allows parallel searches in electronic resources.
- 3 Librarianship Institute Facebook page maintains the trend of reaching out to target groups (especially professionals) and is frequently updated. The number of users increases – in 2014, there were 369 fans (78 % women and 22 % men, mostly in the age group 25–34 years; there is increasing representation in the group 35–44 years).

At the end of 2014, the migration of all LI sites to the new CMS was almost complete. A new design of the website of the magazine *Knihovna* and *Knihovna Plus* was created. Another significant change is the translation of peer-reviewed articles into English, which will help increase awareness of the magazine among foreign correspondents.

In 2014, the Department of Education organized computer courses concerning fundamental computer literacy (funded by a LPIS 2 grant), and dozens of training courses, seminars and lectures on current topics in our field, not only for the National Library staff, but also for hundreds of attendees from public and specialised libraries from the entire Czech Republic. With the support of the Ministry of Culture, the computer equipment in classrooms underwent major modernisation. The Education Department staff provided information and consulting in the field of education and intensively cooperated with national and international educational institutions in our field. Revised syllabuses for librarian retraining courses were prepared. We managed to get accreditation from the Ministry of Culture, and our retraining programme will run until 2017. The Education Department organised dozens of excursions for professionals and specialised schools. We coordinated consultations for public libraries in the field of non-profit organizations, and on-site cooperation between libraries and NGOs. The National Library was involved in the activities of the Sector Council for Culture in the project *National System of Occupations II* to define a new type of library professions, and in the project *National System of Qualifications II* to prepare professional qualifications for the librarian profession.

Following the tasks resulting from the Library Development Strategy 2011–2015, a nationwide survey *Czech children as readers in 2014* was carried out with a focus on the age group 6–8 years. The publication *Rovný přístup. Standard Handicap Friendly* [Equal access. Standard Handicap Friendly. A guidebook for libraries to work with users with disabilities] in print and electronic forms, which includes standards for libraries to work with people with disabilities, including the results of a survey concerning the availability of library services to users with disabilities. Also published was a guidebook *Služby knihoven knihovnám. Krajské programy regionálních funkcí na podporu knihoven* [Services from Libraries to Libraries. Regional Programmes of Regional Functions to Support Libraries] (again in print and electronic forms), which informs about the use of the grant programme to support the performance of the regional functions of libraries. The brochure is intended primarily for representatives of municipalities. The nationwide survey as well as all publications were published with the support of the Ministry of Culture.

A report was prepared on the performance of regional functions in 2013, and it was made available on the website. The performance of regional functions of libraries was coordinated by the Committee for Regional Functions of the Association of Libraries of the Czech Republic. An amendment to the methodological guideline for the performance of regional functions was prepared. Under the authority of the Ministry of Culture, arrangements were made to ensure activities related to the role of the *LPIS Coordination Centre*. The project *Library Benchmarking* was successfully developed with the participation of Slovak libraries. A total of 294 libraries participated in the project, of which 246 were from the Czech Republic and 48 from Slovakia. The 2013 remunerations were calculated and paid to authors for loans in the libraries of the Czech Republic under the Copyright Act (Act No 121/2000 Sb.), including remunerations arising from collective licence agreements for audio media loans in the libraries of the Czech Republic. The Directory of libraries of the Czech Republic for public libraries was updated on an ongoing basis. In collaboration with the National Museum Library the 2015 library calendar was prepared for publication, themed *Česká kniha v reklamě (1791–1948)* [Czech book in advertising (1791–1948)].

Projects and Programmes

Research and Development in the National Library of the Czech Republic

The Development of the National Library of the Czech Republic as a Research Organization

Duration: 2010–2015

Coordinator: Adolf Knoll

Financial support: Ministry of Culture of the CR

The National Library of the Czech Republic follows its long-term research and development policy, initially prepared for the period of 2010–2015. In 2014, a follow-up Development strategy for the National Library as a research organization 2016–2020 was prepared. In accordance with the existing strategy, it dealt with the following six areas in 2014.

Area 1. Improvement of the Virtual Research Environment of the Manuscriptorium

Project duration: 2010–2015

Project leader: Zdeněk Uhlíř

In 2014, a new version of Manuscriptorium was tested, particularly with regard to the personalized environment of personal user account, its integration into a virtual research environment, as well as the formulation of requests for its use for network publishing. As part of the Manuscriptorium development, connectors were created for two providers of digital documents (National Library of Armenia, National Library of Romania), the migration from the proprietary search engine WebTornado to SOLR/Lucene was completed, the functionalities of full texts were transferred to the new version of Manuscriptorium and the user environment of Manuscriptorium was optimized. In relation to institutional research, possibilities were developed to use crowdsourcing for the description of information in images aggregated in Manuscriptorium from the project LPIS 6, and the possibility to use geographic information in the Manuscriptorium system and to involve crowdsourcing principles into the work with locations was analysed. Manuscriptorium was expanded to include historical documents digitised in the sub-programme LPIS 6 and the batches of documents of the current partners.

In late 2014, Manuscriptorium contained 346,099 registration records, 43,600 complex digital documents (of which 18,211 were documents / early books of the National Library digitised in cooperation with Google), 2,413 full texts and 605 complex digital documents, including full texts aggregated from 125 partners from 23 European and other countries.

Area 2. Long-Term Preservation (LTP) of Digital Documents

Project duration: 2010–2015

Project leader: Zdeněk Vašek

In 2014, the Library completed the methodology submitted to the Ministry of Culture for certification under the name *Methodology for the allocation and life-cycle management of unique persistent digital document identifiers according to URN:NBN*. It also analysed the current developments of other identification systems based on URN:NBN in the EU. Based on this analysis, it was decided to prepare a connection with the international cluster of URN:NBN resolvers under the auspices of the Deutsche Nationalbibliothek, which will be implemented in 2015. Further development will focus on the preparation of the extension of CZIDLO (a Czech system for the identification and localization of digital cultural heritage documents) to include other types of documents. During 2014, 351,965 documents were registered in CZIDLO.

Area 3. Archiving of and Access to Harvested Websites

Project duration: 2011–2015

Project leader: Zuzana Kvašová

In this area, the strategy seeks to research appropriate formats to store web data in terms of their long-term preservation and storage in the LTP system (pre-ingest processing, analysis and design of automatic ingest processes into the LTP system; settings of metadata profiles and their automatic extraction

from internal and external sources). Data recorded during website archiving is also related to the need to establish an appropriate archiving model, storage in METS format together with metadata etc. In 2014, research continued in the field of long-term preservation of WebArchiv data. Based on the analysis of appropriate tools for format analysis, enabling to characterize the profile of the stored data, a representative sample was used to test individual instruments and compare their outputs. As regards planning for a long-term protection and the development of a strategy to secure such planning, two fundamental steps were taken – the definition of the so-called designated community (a group determined according to the OAIS standard) and the creation of an archive profile design. Next year, research will continue and lead to the creation of a strategy of long-term preservation of the existing archive data.

Area 4. The Development of Methodologies for the Preservation, Conservation and Restoration of Library Collections (both historical and modern)

Project duration: 2010–2015

Project leader: Petra Vávrová

In 2014, the central base forms were inspected, the procedures for explorers (pH, identification of material, etc.) were created, the database was made more precise and the electronic form for the inspection of the physical condition of the volumes of modern library collections was complemented. In addition, new research was conducted in the area of plastic bookbinding and covers and simple tests of mechanical and optical properties were carried out.

Over 40,000 volumes were examined, the methodology for preparing modern library collections for deacidification as well as for the methodology for preparing historical printed books for digitisation was filed. Both methodologies were prepared for certification. The methodologies will allow libraries and institutions having in their holdings both modern and historical library collections to prepare for digitisation and deacidification.

Research of library collections shows that significant degradation has been manifested not only with newspapers and other documents from the 19th century and the first half of the 20th century, but with later publications as well. Sufficient overview of the scope of damage of the conservation collections and of the degree and rate of further gradual degradation due to age, material or storage has yet to be made. We therefore focus on the research of the physical condition of the collections, we work with the parameters of the knowledge database, monitor the air quality in the depositories and the effect of light on paper materials, we develop and verify the methodologies of preservation, conservation and restoration of library holdings and the improvement of the methodologies and analyses of library book collections. A total of more than 200,000 book items have been examined since 2010. We choose materials characterizing modern collections, which will be subjected to deacidification by globally-available deacidification methods (mass and individual). In 2014, modern collections were deacidified using the ZFB:2 method in Leipzig, a total of 749 most acidic books collected during an examination of the physical condition of the database were deacidified.

Assignments such as the evaluation of the condition, detailed research and proposal of measures to improve the quality of care for national cultural monuments – *Vyšehrad Codex* and *Passional of Abbess Kunigunde* have become the main objective of the care for historical collections. We conduct microscopic examination of the original, assess the state of the original vellum, and carry out complete photographic documentation and inspection of the safe.

In 2014, we continued with restoration and chemical and technological research of the *Vyšehrad Codex*, and also carried out an X-ray examination of its binding. Based on the committee's meeting to assess the physical condition of the *Vyšehrad Codex* and the *Passional of Abbess Kunigunde*, for the first time in the history we performed local fixation of vulnerable areas of the Codex using a 2% solution of unbleached Isinglass Saliánský in combination with tragacanth. The fixation of the problematic areas is the minimum possible measure which was carried out with regard to the planned exposition of the manuscript. Given that in several places of the Codex, the colour layer had deteriorated since 2006, we decided to perform local fixation of parts of the painting, which could fall off while handling the Codex during its exposition. Fixation was carried out after relaxation of the vellum under appropriate climatic conditions and the fixing points were documented by digital photomicrography system. Fixation was tested on colour layer standards, which were made by the students of the Institute of Chemical Technology during summer traineeship. At the same time, another group of standards of gilding substitutes was created on various substrates, which will be used for comparison during instrumental analysis of medieval manuscripts.

Area 5. Research on the Cultural Heritage and Book Culture of Late Medieval Bohemia

Project duration: 2013–2015

Project leader: Kamil Boldan

The basic research carried out by two members of the research team focused on a single-sheet books from Jagiello period of Czech history and on Václav Koranda jr., an administrator of the Utraquist church and a university master. An examination was conducted in the collections of single-sheet books in the Germanic National Museum in Nuremberg and University Library in Leipzig, and in national archives. A bibliography list of single-sheet *Bohemica* was made, which will be part of the upcoming monograph on early official single-sheet books. In order to study Koranda, the investigators went to Bautzen, where they studied codices of the Hussite period, and also visited other manuscript libraries. They prepared chapters on Koranda's relation to Catholics and Bohemian Brethren for the upcoming monograph. The team members presented papers at scientific conferences *Tempus libri* (Český Krumlov, Department of Romance Languages, University of South Bohemia) and *Chalice as a symbol* (Prague, Protestant Theological Faculty, Charles University). They published four papers and delivered three others for printing. They also prepared two chapters for the collective monograph about the *Vyšehrad Codex*.

In the field of international cooperation, a member of the research team attended the annual meeting of the consortium Text Encoding Initiative in Evanston, USA. In addition to following new trends in TEI and XML in general, the team member engaged in the discussion at the meeting of interest groups on manuscripts and libraries. He also participated at a workshop dedicated to TEI ODD and scheme derivation. At the working group meeting, he presented the plan of the National Library to catalogue the area of medieval books in the next planning period as part of basic research. Concerning the Library's participation in the building of a Europe-wide database Einbanddatenbank, another team member attended a meeting of the Einbanddatenbank working group in Württembergische Landesbibliothek in Stuttgart, where he presented a paper on the cataloguing of late-Gothic embossed bindings from Czech collections and on the method of further localization of *Bohemica* workshops. He performed a survey of all late-medieval bindings decorated with embossing in the collection of the National Museum Library, in regional research libraries in regional and in local and district archives, where he took more than a thousand pencil pulls of binding decorations.

Area 6. Research on Book Culture in Early Medieval Bohemia

Project duration: 2013–2015

Project leader: Alena Richterová

The research carried out by five investigators from among the staff of the Manuscripts and Early Printed Book Department focuses on three thematic areas. The first one follows changes in media communication in Bohemia at the beginning of the modern age; the second year of the three-year project was dedicated to the examination of written and printed newspapers containing news from the Czech lands on events in the years 1571–1620. The research mainly focused on the processing of data obtained by excerpts from newspapers preserved in the archives and library collections of domestic and foreign institutions, and research from the so far uncatalogued archival collections of central institutions based in royal courts of neighbouring countries. Detailed excerpts and text copies were made from them, or their digital copies from the most important texts.

The second thematic area deals with the research on the genesis, history and composition of the Czernin family library. The second year of the project saw the completion of the reconstruction of the collection of Václav Řehoř Hannel († 1718), the Appeals Board Councillor, which forms the most valuable part of the Czernin manuscripts collection. There was ongoing cataloguing of manuscripts for the upcoming printed catalogue (122 signatures to be catalogued). In the field of prints, identification was made of the Czernin books in the non-signed part of the Prague Lobkowitz Library collection, which were subsequently signed and catalogued. The cataloguing of 16th century Czernin books was completed. Research was completed in the archives of the Czernin and the Lobkowitz families; in both collections, digital copies were made of the most important archival content.

In the second year of the third theme focusing on the collection of maps from Prague's Lobkowitz Library, attention was focused on the continuation of research of a handwritten card catalogue of the collection and the identification of the titles of missing maps. There was ongoing cataloguing of shelf mark

62 A 184-400, 183, a total of 183 preserved shelf marks (897 map sheets) and the determination of older shelf mark series, which will form the basis for the reconstruction of the original form of the collection. In addition, the cataloguing confirmed the presumed Lobkowicz origin of the collection due to the presence of marked copies or stamps. An important finding concerned the identification of a copperplate template in the collections of the Vienna-based Austrian National Library for one of the manuscript maps in the Lobkowicz collection, or identification of missing sheets of defect copies. The presence of larger files of military maps will probably make it possible to relate the relevant copies to specific activities of the different family members.

Research and Development Programme Projects

National Projects

Tools for Making the Printed Texts of the 19th Century and of the First Half of the 20th Century Accessible

Project duration: 2011–2015

Principal investigator: Tomáš Foltýn

Financial support: Ministry of Culture of the CR, NACI programme

In 2014, the second phase of the project was concluded, during which the investigators continued to fill the knowledge bases of older forms of the Czech language, tested applications for the filling of knowledge bases, continuously supplemented dictionaries for the first half of the 19th century and created other dictionaries for the 20th century and developed a lemmatiser and transformed it into search. They also carried out development work on software tools aimed to finalize the results to be entered to RIV, the Information Register of R&D results. In 2014, it became evident that it would be more effective to include the set of the software tools being developed directly into the core HITEC (Historical Text Corrector) system, which will bring greater efficiency in their use.

In cooperation with the Institute of the Czech National Corpus, Faculty of Arts, Charles University, more than 50,000 word forms were inserted in each of the word bases. The total number of word forms in different databases varies between 425,000 and 600,000 word forms, which already surpassed expectations of the project team during its preparations. Despite these large numbers which deliver a solid foundation for further research, for many years to come they will not constitute a sufficiently comprehensive basis for access to all printed 19th century texts of an entire contemporary range of genres and professional specializations, because despite the currently extensive terminological base coming from contemporary prose, the expansion of mainly specialized language in all disciplines was practically endless. Consequently, during this period, we encounter rapidly emerging, competing terms that are often in short time replaced by others, i.e. a situation which can be satisfactorily handled only after mapping a large number of historical texts.

The Methodology for the Evaluation of Air-Quality Effect on Library and Archive Collections

Project duration: 2011–2015

Principal investigator: Jiří Smolík, Institute of Chemical Process Fundamentals, AS CR

National Library investigator: Magda Součková

Financial support: Ministry of Culture of the CR, NACI programme

The project aims at developing a methodology to evaluate indoor air quality in libraries and archives in order to reduce damage to collections caused by adverse environmental conditions, as well as to enhance the knowledge of interdependencies between the damage to collections and the ambient factors.

In 2014, the library of the Regional Museum in Teplice and the National Archive (a workplace on Milada Horáková street) finished measuring the size distribution of dust particles and the monitoring of gaseous pollutants by passive dosimeters.

After two years of exposure, samples of cellulose, collagen and photographic materials and samples of selected pigments and binders were collected from the depositories in Zlatá Koruna and Třeboň. Changes in the properties of collagen materials (temperature shrinkage, dimensions) were very low; as a result,

further samples were prepared to which a larger amount of real dust obtained from depositories in Klementinum was applied. It was found that the dust particles negatively affect the properties of binding leather. Work continued on the testing of the effect of mechanical cleaners on the properties of paper; the method *Mechanical cleaning of paper* was developed and submitted for certification.

Work also continued on the creation of the heritage procedure *Improving indoor air quality in libraries and archives in terms of reducing the degradation of library and archival materials*.

Using the measurement system SurveNIR, the project team performed an examination of identical prints from Prague printing houses released in the last two decades of the 18th century, which are deposited in the South Bohemian Research Library at Zlatá Koruna and in the library of the Regional Museum in Teplice.

Interoperability in Memory Institutions (INTERPI)

Project duration: 2011–2015

Principal investigator: Marie Balíková

Financial support: Ministry of Culture of the CR, NACI programme

URL: <http://authority.nkp.cz/interpi>

The main objective of the project, which is being implemented jointly in cooperation with the National Archive, was to create a knowledge database of memory institutions on the basis of semantic interoperability and, thus, to provide a user-friendly access to the national cultural, industrial and natural heritage contained in the digitised holdings and collections of memory institutions, i.e. archives, galleries, libraries, museums, heritage institutes and others. The project offers one of the possible solutions: the development of a shared knowledge database of memory institutions on the basis of national authority files meeting the needs of all the memory institutions and enriched with the necessary semantic information allowing also for machine data processing. Furthermore, it brings a new (object) data processing paradigm, which focuses on the content aspect of the objects being made accessible – i.e. on the processing of entities (classes) and the complex relations between them.

In 2014, which is defined in the project as the third stage, we followed up on the results of the first two stages and, with regard to the objectives set out in the project for the third phase, in the context of applied research and development we focused on:

- the completion of the methodology of knowledge model in the INTERPI project, and on its submission for certification,
- the development of the methodology of mapping and harmonization of registers, nomenclatures and controlled dictionaries applied in memory institutions, and on its submission for certification,
- defining software requirements for making entities accessible,
- the creation of a prototype web-based interface for making entities accessible,
- the verification of the prototype software (web-based interface) for the processing of the second group of entities, the testing of a web interface for the processing of the first group of entities, and its completion according to the methodology of the knowledge model,
- the mapping of existing resources to a core group of entities,
- the transformation of data from existing systems, the testing of tools for the harmonization of registers, nomenclatures and controlled dictionaries.

Preservation of Book Collections and Documents through Essential-Oil Application

Project duration: 2011–2015

Principal investigator: Zbyněk Večeřa, Institut of Analytical Chemistry of the AS CR

National Library investigator: Jiří Neuvirt

Financial support: Ministry of Culture of the CR, NACI programme

The aim of the project is to prevent book damage caused by mould attack mainly in the depositories with inadequate parameters of the internal environment and to develop a methodology and equipment for the disinfection of collections that have already been attacked. The methodology developed must be effective and have minimum operating requirements. Last but not least, this project also aims at improving the health and hygienic conditions and libraries and archival facilities.

Based on the analyses of the composition of active essential oils in the Institute of Analytical Chemistry Brno, in Phase 1 we selected seven compounds to be tested which are present in the vapours of effective

essential oils in the highest concentrations, and we can therefore expect them to contribute most to fungicidal and bactericidal effects. Naturally, we are also counting on the synergistic effect of their combination. For efficiency tests, we have developed a procedure which models a realistic situation during book and paper-document deposition.

In 2014, we monitored the effects of application conditions (temperature, relative humidity and essence concentrations) on the disinfection efficiency of citral and linalyl acetate vapour mixture applied to the spores of selected microscopic filamentous fungus (moulds) located at different substrates (glass, paper, cardboard, cloth binding, book interior), and a methodology has been prepared which will be submitted for certification in 2015. Functional samples were created: (a) equipment for book disinfection, (b) equipment to monitor fungistatic and disinfection effects of EO vapours inside building premises (model depository), (c) equipment for dosing essential oil compound vapours in large spaces. The latter is an original solution for which a utility model application was filed (PUV 2014 – 29675) on 13 June 2014.

The Czech Digital Library and Tools to Ensure Complex Digitisation Processes

Project duration: 2012–2015

Principal investigator: Martin Lhoták, Library of the AS CR

National Library investigator: Tomáš Foltýn

Financial support: Ministry of Culture of the CR, NACI programme

The main objective of the project is the creation of the Czech Digital Library (CDL), which will be an aggregator of digital libraries operated in the Czech Republic. It will offer a single interface for end users and, at the same time, it will serve as the main data provider for international projects, in particular for Europeana, the European digital library project. Currently, such a solution is not available. Individual libraries offer their own digital libraries separately, and it is not possible to search and browse documents in these digital collections from one place. The CDL will also be a major source of digital data and one of the main pillars needed to ensure centralized services in the Czech Republic as defined in the *Strategy for the development of libraries in the Czech Republic 2011–2015*.

In 2014, individual development activities continued in accordance with the plan provided in the project application. The largest part of the research activities was aimed at optimizing data harvesting and data mapping for the Czech digital library, because with the deployment of the new Kramerius version 5.0, the replication interface started to be utilised more commonly. At the same time, internal processes of tens of millions of data files were tested. Another big change was the introduction of a new graphic design of the input interface, which will be more suitable for end users. In the course of 2014, there was an intensive development and testing of ProArc.

An important step was to meet the standards required for NDL <http://www.ndk.cz/standardy-digitalizace/meta-data>. This will enable cooperation with the National Library in data sharing and archiving. At the same time, compliance with the standard is required in the grant programme LPIS 7 and in regional digitisation projects. ProArc 2.0 NDL is a result which will also be reported to RIV for 2014. In addition to the Digitising Centre of the Library AS CR, this solution is used in direct operation by the Study and Research Library in Hradec Králové.

Management of Electronic Publications in the Network of Libraries of the CR

Project duration: 2012–2015

Principal investigator: Tomáš Svoboda

Financial support: Ministry of Culture of the CR, NACI programme

The aim of the project is the collection and processing of e-born books and periodicals including electronic preprints, the development of tools for sharing, preservation of and access to this type of content in the library network of the Czech Republic, the design of a methodology for bibliographic description of such type of documents and an analysis of legislation in the area of electronic legal deposit copies.

In 2014, the project team followed up on basic research and the start of development work carried out in previous years. Software applications for processing and collection of electronic publications were created and put into operation. The project team continued with research work in the legislative field, resulting in a draft legislation addressing the mandatory provision of electronic publications; the draft is now in the legislative process. It completed the methodology of bibliographic preparation of electronic publications. It launched a pilot operation of the collection of electronic publications. Among the outputs of the project was

also a seminar where the public, including the producers of electronic publications, were made familiar with the project results and the upcoming opportunities to be brought by the project.

The Creation of a Cooperative System for the Building and Management of Modern Conservation Book Collections in the Czech Republic and for the Development of the Necessary Tools

Project duration: 2012–2015

Principal investigator: Jiří Polišenský

Financial support: Ministry of Culture of the CR, NACI programme

As in previous years, in 2014 the main part of the project was associated with the development and optimization processes of the application Virtual Depository Library, which will form the main pillar of the system. The actual development work is, however, significantly overshadowed by the activities related to the cleaning of the harvested database, quality control of the entries and the consolidation of entries into a single predefined profile. Here, unfortunately, it is becoming evident that the records, so far coming from the catalogues of participating libraries – the National Library, Moravian Library and the Research Library in Olomouc, are of varying quality, and a part of the records is difficult to consolidate, which shows during continuous data harvests. As a consequence, it was necessary to additionally develop new modules necessary for data unification and adapt the functional diagram of the SOLR search engine. In parallel with these modifications of the application, the project team carried out detailed tests of automatic evaluation of offers and requests introduced in the system. Test results are still being processed. As part of the system development documentation, the project team also prepared the standardization for the mapping of used fields in records, and an analysis of the unification of statuses for input data.

Furthermore, the team continued with systematic survey of modern library collections. So far, they have examined (from various sources) more than 160,000 books. Continuous examinations also continued in the Moravian Library and the Research Library in Olomouc. Revisions were also made to the already approved matrix to calculate the optimal number of copies in the system of preservation libraries. PI index calculation windows were supplemented to include buttons for immediate move to a new calculation of the time-weighted PI index, as well as to the calculation of the minimum number of surviving volumes. Work continued in the National Library on sorting and cataloguing of *Bohemica* documents from the Reserve Collections. This year, nearly 62,000 units from these funds have been catalogued. Since the beginning of the project, a total of about 310,000 units have been catalogued. During cataloguing, it is necessary to first verify the presence of copies in the National Conservation Fund (NCF), then in the Universal Library Fund (ULF); in the Reserve Fund of the National Library, max. 5 copies of a document are kept. We continue to discover documents which were not represented in the NCF, or which were lost. Thanks to this practice, the NCF was completed to include 140 lost documents and 250 books that had not been represented in the NCF at all. In addition, based on the requirements and offers, about 300 documents were recommended for the completion of UCF. All research activities successfully progress towards the achievement of the project objectives by the project completion date, i.e. the end of 2015.

Printed Books of the 16th Century in Château Libraries of the Czech Republic

Project duration: 2012–2015

Principal investigator: Pavel Hájek, the National Heritage Institute

National Library investigator: Zdeněk Bartl

Financial support: Ministry of Culture of the CR, NACI programme

The aim of the project is to conduct research of château library collections of the 16th century, which would be used for presentation and education in the area of historical book collections. The part of the project implemented by the staff team of the National Library of the Czech Republic focuses mainly on the generation of authority files and their subsequent use for the knowledge database (via a web portal). The development of the methodology was a crucial task for the first year of project implementation. In addition, an initial list of 16th century printed books located in château libraries in the Czech Republic has been prepared through excerption of the existing records of the National Heritage Institute (NHI) and the National Museum, which was a prerequisite for the planning of the next project stages, i.e. the verification of the methodology for the preparation of full cataloguing records of the 16th century printed books and the arrangements for their partial or full digitisation. For the years 2014, the project objective in the field of

generating authority files for early printed books (name authority files – personal authority files for authors, historic and other figures without authorial connection to early printed books, to printers; corporate authority files, particularly for printing houses and other functions, where relevant; geographic subject authority files, thematic expressions and terms denoting the form/genre) was to analyse the existing library and library-science methods and authority file generation rules and to prepare the final version of the methodology to generate name authority files and submit it for certification to the Ministry of Culture of the Czech Republic. The methodology was certified and published as a book as part of the editorial plan of the National Library.

Research, Conservation and Care for Modern Library Collections – Materials and Technologies

Project duration: 2013-2017

Principal investigator: Petra Vávrová

Financial support: Ministry of Culture of the CR, NACI programme

In 2014, the National Library continued with the project focused on research, conservation and care for modern library collections. The project aims to: create a methodology to examine the physical condition of modern library collections using selected instrumental methods; develop special materials for the reconstruction and restoration of modern library collections; develop and optimise specific work procedures and modern technologies for conservation and restoration of modern library collections.

The project has been implemented by experts from among the staff of the National Library, in cooperation with researchers from the Faculty of Textile Engineering of the Technical University of Liberec, who participate in the development of special textile materials and adhesives for the conservation and restoration of modern library collections. They will work on the development of special alkaline adhesives for textile bookbinding, cloth with coating suitable for textile bindings of modern library collections and other materials designed for binding, rebinding and restoration interventions. The project will verify the possibilities of using currently available materials and, based on the results of the tests and analyses, proposals for the application of these materials will be presented.

Effective care aimed at long-term preservation of book collections (pursuant to Act No. 257/2001 Coll.) must build on a detailed mapping of the physical condition and degree of preservation of the conservation documents. Therefore, the project commenced with a detailed inspection of a selected part of the collections, the result of which will allow us to determine the true actual physical condition of the individual items. The results of the examination will then allow us to evaluate the proportion of the different types of materials, with particular attention to textiles and plastics, as well as the types of damage. It will be followed by the diagnosis of their causes and proposals of possible solutions (repairs, conservation and restoration work concerning modern collection, insertion in protective packaging, reformatting). The research will make use of advanced instrumental non-destructive methods using the following devices: SurveNIR and microfademeter.

Preparation for research of the different topics took place on a continuous basis. Analyses of paper were performed using SurveNIR during the examination of modern collections, and a methodology for the use of SurveNIR to survey the physical condition of modern collections has been created and submitted for certification. The microfading system was tested.

As part of the project, the following specialised events were held: international conference “Restoration and conservation of plastics” on 10 December 2014, aimed at restoring plastic book bindings, and an international workshop *From Theory to Practice – Identification, Adhering and Cleaning of Plastic Materials*, led by Anna Laganà, an expert on the restoration and conservation of cultural heritage items made of plastic.

The National Library – Development of the Science, Research and Innovation Information Infrastructure for the Humanities

Project duration: 2013-2017

Principal investigator: Hanuš Hemola

Financial support: Ministry of Education, Youth and Sports of the CR

URL: <http://www.nkp.cz/o-knihovne/projekty-a-programy/ostatni-projekty/lr1308>

The main objective of the project is to consolidate and further develop the information infrastructure for providing information from the humanities and social sciences for the sphere of science, research and innovation in the Czech Republic, by providing access to 18 titles of multidisciplinary and specialized databases in consortium and individual licences and to provide primary documents by means of international interlibrary services.

The project supports, in particular, the provision of continuous access to a tested and continuously innovated offer of electronic information resources from the respective field, which has been systematically built by the National Library since the end of the 20th century for profile users from the science, research and innovation sphere both within individual and consortium licences in cooperation with the relevant information, academic and research institutions. The supported offer is based on primary and secondary multidisciplinary sources with a thematic focus in the humanities and social sciences, and specialized sources to provide access to information from the so-called minor disciplines (music and musicology; librarianship and information science; Slavic studies). The project supports follow-up services providing access to primary documents through centres of international interlibrary services.

International Projects

CENDARI (Collaborative European Digital Archive Infrastructure)

Project duration: 1 February 2012 – 31 January 2016

Financial support: European Commission's 7th Framework Programme

Principal investigator (coordinator): Jennifer Edmond, Trinity College Dublin

Partial investigator for the National Library: Zdeněk Uhlíř

URL: <http://www.cendari.eu/>

The project aims to create, on partial segments of World War I and Medieval manuscript culture, an infrastructure for historical research that will combine digital resources produced by the systematic efforts made in the last decade. The project partners include the Trinity College Dublin (Ireland – Coordinator), Freie Universität Berlin (Germany), King's College London (UK), Institut National de Recherche en Informatique et en Automatique Paris (France), University of Birmingham (UK), the National Library of the Czech Republic Prague, Niedersächsische Staats- und Universitätsbibliothek Göttingen (Germany), The European Library, Consortium of European Research Libraries, Matematički institut SANU u Beogradu (Serbia), Universität Stuttgart (Germany), Società Internazionale per lo studio del medioevo latino Firenze (Italy), Università degli studi di Cassino (Italy), and Fondazione Ezio Franceschini (Italy). In the third year of the project, work was completed on the description of collections of medieval manuscripts in Central Europe, a correction was made of the directory of archives and manuscript libraries, and the two databases were integrated. Work continued on the thematically structured guides of manuscript materials (Medieval preachership in Central-European manuscript collections; Geography and natural sciences in Central-European manuscript collections). Work began on the integration of data collected under the CENDARI project into a virtual research environment based on the principles of semantic search.

Other Application Projects

National Projects

Library Public Information Services (LPIS) programme

All projects in the individual sub-programmes are one-year projects. These projects covered the support of specific library activities in the areas of education, digital library operation, digital data production (retrospective conversion of catalogues, digitisation of collections), operation of information portals, access to digital resources, etc. The list of projects no longer includes the statutory activities, previously funded from the LPIS programme, for which the National Library received funding directly into its budget.

LPIS 1

LPIS Programme Coordination Centre

Project leader: Vít Richter

URL: <http://visk.nkp.cz/>

The LPIS Programme Coordination Centre provided all professional, organizational and coordination activities related to the implementation of the entire LPIS Programme.

LPIS 2

Training Courses in Basic Computer and Information Literacy

Project leader: Eva Dostálková

URL: http://knihovnam.nkp.cz/sekce.php3?page=04_Vzd/03_OV_Akce/01_kurzy.htm

During the courses, the trainees acquire the knowledge and skills corresponding to the European Computer Driving Licence as the minimum educational standard required in working with information and communication technologies, as well as advanced competences in the area of computer and information literacy.

Innovation of the ICT Equipment of the National Library's Training Centre

Project leader: Roman Giebisch

URL: <http://visk.nkp.cz/VISK2.htm>

The educational centre of the National Library was built in 2000 thanks to a LPIS 2 grant; the hardware was last upgraded from VISK 2 in 2007. In 2014, a Ministry of Culture grant allowed the educational centre to innovate its equipment by purchasing 17 personal computers and two data projectors for each classroom of the National Library.

LPIS 3

Conversion of Data Acquired in Connection with the Document Digitalisation Project in Collaboration with Google to Manuscriptorium

Project leader: Zdeněk Uhlíř

The aim of the project was to download the acquisition documents in connection with the project *Mass Digitisation of Historical and Rare Documents of the National Library of the Czech Republic in Cooperation with Google*, their deciphering, conversion into a format according to VISK 6, their permanent storage in the central digital repository and their import to Manuscriptorium for user access. About 20,000 complex digital documents have been processed as described above.

LPIS 5

Retrospective Conversion of the General Catalogue of the UCF I of the NL CR

Project leader: Nataša Mikšovská

The aim of the project was to preselect and prepare 40,450 records of prints. The records were prepared for the next stage of retrospective conversion. At the same time, 18,000 new records were converted into the MARC 21 format, which made accessible in the NKC database and transferred to the Union Catalogue of the CR.

Recataloguing of the Early Printed Books Deposited in the Manuscripts and Early Printed Books Department of the National Library of the CR

Project leader: Alena Smítková

At the next recataloguing stage, additional records from the General Catalogue I were updated. Temporary workers again worked with a book in their hand. A total of 4,500 new records were added to the uniform STT base in 2014.

Retrospective Cataloguing of Periodicals Issued on the Territory of the CR from the Collections of the National Library of the CR

Project leader: Edita Lichtenbergová

The project aims to extend the electronic catalogue of the National Library, and thereby the database of the Czech National Bibliography (CNB), to include so-far uncatalogued Czech periodicals mainly from pre-1945 period. 2,100 new records were created, simultaneously with the revision of records of related titles.

LPIS 6

Digitisation of the Historical Documents of the National Library of the CR

Project leader: Zdeněk Uhlíř

URL: <http://www.manuscriptorium.eu>

In 2014, a total of 101 documents (45,533 pages) from the collection of the National Library were digitised as part of LPIS 6.

Digitisation of Rare Historical Manuscripts and Printed Books from the Collection of the Music Department of the National Library of the CR

Project leader: Zuzana Petrášková

URL: <http://www.manuscriptorium.eu>

In 2014, a total of 40 documents (1,708 basic quality images) and 4 rare prints (1,837 high quality images) from the collection of the Music Department of the National Library were digitised in 2014 as part of LPIS 6. The digitised manuscript sheet music is interconnected with records in the International Inventory of Musical Sources (RISM) and accessible for study purposes to specialized researchers using this database.

LPIS 7

Deacidification of Rare *Bohemica* Documents at Risk of Acid Paper Degradation

Project leader: Tomáš Foltýn

URL: <http://visk.nkp.cz/VISK7.htm>

Given its role in the National Programme of Protective Reformatting and Making Available Digital Document *Kramerius*, the National Library seeks to digitise endangered and popular documents, at the same time seeking to contribute to the preservation of the actual physical documents. In this programme, participating libraries are provided with services which they cannot provide for themselves for economic, human resource or technical reasons, including cooperation on the acquisition of missing documents within continuous digitisation projects. In addition to the actual coordination and advisory activities, the National Library implements a separate LPIS 7 project which was focused in 2014 on the deacidification of modern library collections and modification of the application for the exploration of modern collections for the purpose of monitoring the deacidification of library collections and its use in other libraries. During the deacidification of modern library collections, 749 book volumes were subjected to comprehensive deacidification by the Leipzig company Zentrum für Bucherhaltung GmbH, using the same method as in the previous year – the ZFB:2 method, which currently offers the best results. Deacidification by this method is conducted using a special solution, which consists of very small particles of MgO and CaCO₃. The particles are small enough to relatively easily penetrate the paper structure. Deacidification has fulfilled its purpose, pH values of paper increased by several units and the paper has an optimum pH, which is stabilizing. The formed alkaline reserve protects the book paper from acidic hydrolysis for many years. In the context of development work outlined above, the project mainly focused on improving the insertion of individual records and the preparation of additional infrastructure for the connection of applications to other systems operated in libraries. With regard to the creation of a central register of deacidified documents, it also analysed output data from the application for exploration of collections and initial imports, which indicated the need for further standardization of data stored in the application. This issue will need to be addressed continuously, because it is important for the proper functioning of the application in other libraries which actively use it – for example, in the Moravian Library or the Research Library in Olomouc.

LPIS 8

Provision of the Operation of the Uniform Information Gateway as a National Portal

Project leader: Edita Lichtenbergová

URL: <http://www.jib.cz>, <http://info.jib.cz>

Support for the project in 2014 enabled an expanded offer of resources and ensured the smooth operation of the Uniform Information Gateway (UIG). The total number of active resources in UIG, which is administered in a local knowledge database, now reached 337. The number of 239.50 queries within the records retrieval service increased to 873,062 (an increase of about 17 % from 2013). In 2014, the possibility to

sign into UIG was extended. In addition to the local UIG user database, which has been in operation for many years, users can now also sign in using their mojID and Facebook accounts. Another important new feature is the possibility to authenticate into UIG through institutional accounts of selected institutions using Shibboleth within eduID. The home page of the info-portal contains an independent search mask, the live search link leads to UIG+.

Providing Multi-Licence Access to Czech Electronic Information Resources

Project leader: Hana Nová

URL: <http://visk.nkp.cz/VISK8A.htm>

In 2014, we continued providing access service to Czech electronic information resources. The media database of Anopress was used by 66 libraries, while ASPI, the database of legal information by Wolters-Kluwer, was used by 29 libraries. LibraryPressDisplay, the new database of foreign daily newspapers and publications for wider public, was selected by 19 libraries.

Provision of the Operation and Development of Subject Information Gateways on a National Scale for Librarianship and Scientific Information and for Music

Project leader: Eva Bartůňková

URL: <http://www.kiv.jib.cz>

The main objective of the project in 2014 was to continue the routine operation of two subject-area gateways of the National Library, namely KIV (library and information science) and MUS (music). As regards library activities, Internet resources continued to be selected, evaluated and processed for the KKL database (for KIV) and the NKC database (for MUS), including checking and correction of links to Internet sources in KKL and NKC. On its information portal, the MUS subject-area gateway brings news from the field, information about projects, etc. The KIV subject gateway shares these functions with another portal of the Librarianship Institute called Information for Libraries (IfL). For this reason, the subject gateway was now merged with the IfL portal, at the occasion of this portal's migration and integration of web services provided by the Librarianship Institute.

Ask Your Library – Development of the Service and Preparation for Connection with the Central Portal of Libraries

Project leader: Karolína Košťálová

URL: <http://www.ptejteseknihovny.cz>

The project implemented in the 2nd round of LPIS 8/B, which significantly affected the functioning of the service *Ask Your Library* (AYL), had four objectives. The first objective was to create a new AYL administration module. Within the newly created module runs the entire workflow of the service, from receiving a query to its answer and publication in a public archive. The module allows queries to be passed according to predefined rules between the participating libraries, as well as allowing the timeliness of handling of queries to be checked and notifications to be sent to the library. The new AYL administration module followed up in selected areas on existing tools of this service. In the second objective of the project, the module OAI-PMH was developed for the involvement of the AYL archive in the local index of the upcoming Central Portal of Libraries. This module will be used for enhanced involvement of AYL into UIG. In the third objective, we focused on the redesign of the AYL website and created the design of promotional materials. The fourth objective of the project was to create an AYL mobile application for Android and update the existing mobile application for iOS.

Integrated Operational Programme – Smart Administration

The Creation of the National Digital Library

Project leader: Luděk Tichý

URL: <http://www.ndk.cz>

Two digitisation lines (one in the Moravian Library and in the National Library) connected into one virtual electronic environment digitise 26,000 book pages every day. The aim of the project was to meet the NDL indicator – the total number of digitised books by the end of 2014, which amounted to 100,890 volumes; and this indicator was exceeded at 105 %. The link was fully integrated into the internal structure of the

National Library; also, the system was prepared for certification including the translation of the TRAC standard according to which the system will be certified as a trusted depository. The project won an award in “The Best 2014 – MasterCard” as the Project of the Year in the category of “central projects”.

Readership Survey

Czech Children as Readers in 2014

Duration: 2014

Project leader: Vít Richter

Financial support: Ministry of Culture

The National Library conducted an additional survey in 2014 on reading and using libraries among children aged 6–7 years. It is an addition to the nationwide representative survey conducted in 2013 for the target group of children aged 9–14 years. The research was conducted using quantitative and qualitative methods; the practical part of the survey was carried out by Mediaresearch a.s. The data were collected from 16 May to 9 June 2014 from a sample of 513 respondents.

International Projects

Cooperation with Google

Project leader: Miroslava Hejnová; Adolf Knoll

Financial support: MoC/LPIS 6 (the funding of the preparation of documents for digitisation)

The project *Mass Digitisation of Historical and Rare Documents of the National Library of the Czech Republic in Cooperation with Google* in 2014 continued smoothly with preparatory work for digitisation. Furthermore, the actual digitisation of documents was launched. During the year, eight transports took place at an interval of six weeks. Together with the actual digitisation, digital data started to be made accessible to the public, mainly via Google Books, but also through the electronic databases of the National Library, i.e. through the Slavonic Library electronic catalogue (<http://aleph.nkp.cz/cze/slk>) and the database of early printed books (<http://aleph.nkp.cz/cze/stt>).

By the end of November 2014, a total of 39,136 books were handed over to Google for digitisation, 39,083 books were digitised, and 38,488 books were available for download. 25,979 books were downloaded to the repository of the National Library (of which 22,298 of early books, and 3,681 from the Slavonic Library). Almost 85,000 users visited the top 50 requested books in the Google Books digital library in the past six months. Over 18,000 early books from Google’s digitisation has also been made available in Manuscriptorium.

Czech-Slovak Cooperation in Document Acquisition

The Czech Library at the University Library in Bratislava and the Slovak Library in the National Library of the Czech Republic

Project duration: since 2007

Investigator on the part of the NL CR: Světlana Knollová

Financial support: Ministry of Culture of the CR, Ministry of Culture of the SR

The project implemented by agreement of the Ministries of Culture of both countries successfully continued also in 2014. The purchase of Czech literature for the University Library in Bratislava was subsidized by the Ministry of Culture of the Czech Republic by CZK 300 thousand, the purchase of Slovak literature for the National Library of the Czech Republic was subsidised by the Ministry of Culture of the Slovak Republic by EUR 12 thousand. The National Library of the Czech Republic purchased 883 titles of books for the University Library in Bratislava in 2014 for a total amount of CZK 300,001.

The Slovak partner financed the purchase of 826 Slovak publications for the National Library of the Czech Republic, of which 253 volumes (worth EUR 2,776) were for the Slavonic Library. The project is very successful and beneficial for both participating parties, also because of the guaranteed mutual availability of publications. New Slovak acquisitions obtained gradually over the years of the project are accessible at the website of the National Library of the Czech Republic: <http://aleph.nkp.cz/web/csknih/2014/index.htm>.

Economic Indices, Statistics, Graphs

The Basic Statistical Data of the National Library of the CR in 2014

Library items, total	7,014,168
• of which manuscripts	21,216
Number of incoming periodical exemplars	10,578
Number of library items on open shelves	52,534
New volumes	96,375
Lost volumes	1,282
Number of the NL's specialised databases (other than the Electronic Catalogue)	32
Number of licensed electronic information resources	243,608
Registered users	29,638
Visitors at the library (physical visits)	636,367
• of whom visitors to loan departments and reading rooms	332,783
• of whom using the internet in the library	217,006
• of whom visitors of cultural events	77,108
• of whom visitors of educational events	9,470
Visitors of online services from outside the library	7,023,808
Visitors of the library's website	2,063,789
Loans, total	649,684
• of which loans of periodicals	33,811
Requests for Interlibrary Services, total	16,283
• of which ordered from abroad	4,616
Online information services (number of questions answered)	32,763
Meetings and consultations for librarians, booksellers and publishers	14,760
Educational events for librarians (seminars, courses, etc.)	356
Cultural events for the public (forums, exhibitions, tours, etc.)	119
Educational events for the public (seminars, courses, etc.)	98
Number the titles of non-periodical publications issued pursuant to Act No. 37/1995 Coll. as subsequently amended	10
Number of copies (in pcs)	17,650
Number of titles of periodicals issued pursuant to Act No. 46/2000 Coll. as subsequently amended	1
Number of copies (in pcs)	500
Number of titles of the electronic documents issued including the internet	4 e-publications, 3 e-periodicals
Number of places for studying	557
• equipped with a computer	62
• of which computers with an internet connection	35
• equipped with another technical device	24
Number of places in lecture halls and classrooms	102
• of which equipped with a computer	15
Number of places for relaxation and refreshment	121
Library user area in sq. m	7,329
Number of opening hours per week	80
Library staff (full-time equivalent – FTE)	475

Financial management

As at 31 December 2014, the National Library of the CR reached a balanced profit/loss from its main activities; other activities brought a profit of CZK 3,000, the total profit thus being CZK 3,000.

To achieve balanced profit/loss, the NL used its reserve fund according to Act 218/2000 Sb., Section 57(3) to cover operating costs that could not be covered by own revenue or by the contribution of CZK 258,000 of the Ministry of Culture of the CR, and CZK 14,891,000 from the asset reproduction fund as a complementary financing source for repairs, maintenance and acquisition of low-value assets. Tax audits conducted by the tax office Prague 1 had found a breach of budgetary discipline and a deduction of CZK 7,654,000 due to the conclusion of contracts for the provision of legal services without a tender. The NL received a demand for payment for the amount of CZK 7,654,000, filed a request for deferment of this payment and appealed at the same time. Accounting the CZK 7,654,000 into expenses resulted in a loss of CZK 4,337 thousand; CZK 3,317,000 was covered by savings in other costs. To create a balanced profit/loss, the National Library used the procedure in accordance with Section 66(8) of Decree No 410/2009 Sb., i.e. reduction in asset reproduction fund by CZK 4,337,000, which was not covered by funds; at the same time, it reduced the depreciation of fixed assets by this amount. However, this decreased resources to finance investment needs of the National Library in the coming years.

1 Basic Data from the Profit and Loss Statement (in Thousand of CZK)

Item	Main Activity	Other Activities
Total costs	444,197	77
Operational costs	444,978	77
<i>of which: material costs</i>	<i>257,318</i>	<i>45</i>
<i> personnel costs</i>	<i>184,660</i>	<i>32</i>
Financial costs	264	0
Income tax	1,955	0
Total revenues	444,197	80
Activity revenue	37,804	80
Financial revenue	123	0
Revenue of selected CGIs from transfers	406,270	0
Income from operations after tax	0	3

2 The Share of Funding the NL CR Costs from its own Activities and from Transfer Revenues (non-investment funds)

Item	in Thousands of CZK	v %
Activity revenue and financial revenue	37,927	8.6
Revenue of selected CGIs from transfers – MoC provider	389,248	87.6
Revenue of selected CGIs from transfers – other providers	17,022	3.8
Total revenue	444,197	100.0

Breakdown and Amounts of the Operational Fund and Specific-Purpose Subsidies
(in Thousand of CZK)

Activity/Programme	Non-Investment Resources	Investment Resources	Source of Financing
I. Provided by the founding entity – MoC	reality	reality	
I.1 Operational fund	286,290	0	MoC
I.2 Specific-purpose subsidies	102,958	42,960	MoC
of which:			
Library Public Information Services programme (LPIS)	15,150	405	MoC
Research and development – institutional	4,148	0	MoC
Research and development, NACI	17,489	0	MoC
Royalties for authors from their works loaned at libraries of the CR (Copyright Act)	25,469	0	MoC
Library of the Year 2015	114	0	MoC
<i>Překnížkováno. Czechs as Readers in 2013</i> , publication	50	0	MoC
publication <i>Služby knihoven knihovnám</i>	59	0	MoC
<i>Czech Children as Readers in 2013</i> , publication	48	0	MoC
Czech Children as Readers in 2013, research	214	0	MoC
publication <i>Rovný přístup</i>	121		
Integrated Movable Cultural Heritage Protection System, ISO/C	374	0	MoC
Integrated Movable Cultural Heritage Protection System, ISO/D	133	97	MoC
Reconstruction of the Depository in Hostivař, Event No. 134V123000006	68	99	MoC
Revitalisation of the Klementinum, second stage, Event No. 134V123000007	1,575	39,948	MoC/NPF
New interiors and movables	7,579	587	MoC/CUE
Installation of automatic document distribution system, Event No. 134V123000010	0	48	MoC/CUE
Creation of the National Digital Library	30,367	1,776	MoC/CUE
Total of I provided by MoC	389,248	42,960	
II Other Providers			
Research and development, LR1308 programme	13,808	0	MEYS
Research and Development, NACI	2,325	0	Institutes of the AS CR
Donations	186	0	CR
European Union projects	699	0	EU
Total of II other providers	17,018	0	
III Depreciation from the Transfer			
Research and Development, NACI	4	0	Institutes of the AS CR
Total resources I, II and III	406,270	42,960	

Legend:

AS CR – Academy of Science of the CR
EU – European Union
MoC – Ministry of Culture of the CR (the founding entity of the National Library)

MEYS – Ministry of Education, Youth and Sports
NACI – National Cultural Identity
NPF – National Property Fund
CUE – Claims Unused Expenditure

Other transfer providers – the National Library of the CR was actively involved, as the principal investigator or partner in a number of projects funded from programmes of the EU, the Ministry of Education, Youth and Sports, the Academy of Sciences. They concerned particularly projects in research, development and innovation. Furthermore, it concluded agreements on cooperation, primarily with Russian partners.

Wage costs – funds to cover the salaries amounted to CZK 124,051,637, of which CZK 1,469,655 provided by other providers, i.e. other than MoC; the average monthly salary amounted to CZK 21,763. Other personal expenses are recognized in the amount of CZK 11,879,605, of which CZK 312,000 from other providers. Payroll expenses totalled CZK 135,926,242. Bonus fund was used in the amount of CZK 877,805.

The **full-time equivalent of staff** for 2014 was set to 454 employees in the approved budget. During the year, this indicator increased by 18, i.e. to 472 in connection with the continuation and implementation of the project *Creation of the National Digital Library*, financed by ERDF and IOP EU (85 %) and the state budget (15 %). The planned number was exceeded by three employees, i.e. in reality the number is 475. These are workers hired to implement projects, the employment contract has been concluded for a definite period. Funds for their salaries were provided in the form of a special-purpose subsidy, especially in NACI projects; however, permanent positions have not been created.

Conditional indicator to use the contribution to operating costs

To cover the costs to implement statutory activities that were in previous years funded from the MC LPIS programme, an allocation of **CZK 9,027,000** was made. The funds for the different activities were used up in full.

Binding indicators

Contribution to operating costs and special-purpose grants provided during the year were used in consistence with the purpose for which they were granted and were recognised separately in the books (analytical accounts, centres).

Payments for the depreciation of buildings and structures

As at 31 December 2014, the amount of CZK 12,250,000 was transferred to the revenue account of the Ministry of Culture. The obligation was fulfilled on schedule.

Obligation to transfer the proceeds from the sale of state-owned intangible assets

The revenue account of the Ministry of Culture was credited with CZK 279,840 for the sale of land in the cadastral area of Hostivař.

3 Expenditures on the Acquisition of Fixed Assets (in Thousand of CZK)

Provider – MoC	42,960
Development and Renewal of the Material Base of the NL programme	40,682
<i>of which:</i>	
<i>Revitalisation of the Klementinum, second stage</i>	39,947
<i>Reconstruction of the old depository in Hostivař</i>	99
<i>Automatical system of the document delivery</i>	49
<i>New interiors and movables</i>	587
Integrated Protection System programme, ISO/A	97
The Creation of the National Digital Library project	1,776
NACI programme	405
Fund for the reproduction of the investment property of the NL	9,817
Total capital expenditures	52,777

Acquisition, Bibliography and Cataloguing Division

Statistics of Domestic Non-Periodical Production in 2014

The Annual Report on Non-Periodical Publications compiled by the NL CR is required for the official statistical reporting of the Czech Republic. It is sent to the Ministry of Culture of the CR, which submits it to the Czech Statistical Office. The data presented represent the book production of the Czech Republic also abroad; they have been adopted by EUROSTAT as well as UNESCO.

The tables of the report inform on non-periodical publications issued in the Czech Republic. The data have been processed according to the prescribed methodology, namely on the basis of legal deposit copies acquired by the National Library in 2014.

Table I

Titles of Non-Periodical Publications by Subject

Table II

Non-Periodical Publications by Language of Publication

Table III

Non-Periodical Publications – Translations from Other Languages

I. TITLES OF NON-PERIODICAL PUBLICATIONS BY SUBJECT

Subject Group		Total Number of Titles			First Edition Subtotals		
		Books	Pamphlets	Total	Books	Pamphlets	Total
1	Generalities	448	111	559	429	106	535
2	Philosophy, psychology	473	14	487	418	12	430
3	Religion, theology	447	70	517	406	62	468
4	Sociology, statistics	295	67	362	290	66	356
5	Politics, economics	709	120	829	649	111	760
6	Law, public administration, social relief and welfare, insurance	685	38	723	601	36	637
7	Military art and science	142	20	162	129	19	148
8	Education, teacher-training, leisure	1,025	299	1,324	845	261	1,106
9	Trade, communication, transport, tourism	255	107	362	207	95	302
10	Ethnography, cultural anthropology (customs, folklore, mores, tradition)	105	31	136	100	31	131
11	Philology, languages, linguistics	400	82	482	309	76	385
12	Mathematics	273	48	321	238	47	285
13	Natural sciences	462	116	578	401	112	513
14	Medical sciences, public health	639	128	767	564	124	688
15	Engineering, technology, industries, trades and crafts	592	188	780	551	187	738
16	Agriculture, forestry, stockbreeding, hunting and fisheries	289	134	423	259	127	386
17	Domestic science	338	45	383	307	45	352
18	Management, administration and organization	298	34	332	264	34	298
19	Physical planning, town and country planning, architecture	254	71	325	242	63	305
20	Plastic and graphic arts, photography	455	150	605	447	149	596
21	Music, performing arts, theatre, film and cinema	305	41	346	282	40	322
22	Games and sports	281	76	357	264	74	338
23	a) History of literature and literary criticism	196	11	207	188	10	198
	b) Literary texts	4,328	801	5,129	3,575	741	4,316
24	Geography	265	54	319	230	52	282
25	History, biography	1,436	128	1,564	1,334	123	1,457
Total		15,395	2,984	18,379	13,529	2,803	16,332
of which	School textbooks	387	119	506	228	73	301
	Children's books	1,072	890	1,962	894	830	1,724
	University textbooks	1,150	42	1,192	985	37	1,022

**II. NON-PERIODICAL PUBLICATIONS BY
LANGUAGE OF PUBLICATION**

Language of Publication	Number of Titles
a	2
Total	18,379
Czech	15,536
Czech and other languages	1,074
English	839
Slovak	370
Russian	120
German	102
Polish	28
Spanish	26
French	22
Italian	14
Hungarian	7
Portuguese	5
Ukrainian	5
Esperanto	4
Korean	4
Classical Latin	3
Classical Arabic	2
Bulgarian	1
Dutch	1
Classical Greek	1
Modern Greek	1
Slovenian	1
Swedish	1
Multilingual (not including Czech)	212

**III. NON-PERIODICAL PUBLICATIONS
– TRANSLATIONS FROM OTHER LANGUAGES**

Source Language	Number of Titles
a	2
Translations – total	6,355
English	3,344
German	971
French	249
Slovak	194
Russian	165
Spanish	140
Polish	96
Italian	89
Swedish	80
Japanese	29
Norwegian	24
Classical Latin	16
Dutch	16
Finnish	15
Modern Hebrew	14
Croatian	14
Danish	13
Hungarian	10
Chinese	8
Classical Greek	6
Serbian	5
Ukrainian	5
Icelandic	4
Lithuanian	4
Other old languages	4
Portuguese	4
Romanian	4
Esperanto	3
Classical Arabic	2
Catalan	2
Korean	2
Slovenian	2
Modern Arabic	1
Bosnian	1
Bulgarian	1
Modern Latin	1
Wendish	1
Macedonian	1
Roma	1
Sanskrit	1
Swahili	1
Turkish	1
Ukrainian	1
Flemish	1
Multilingual	641
Non-specified	168

Domestic Acquisitions in 2014

This does not include acquisitions of the Slavonic Library and of the Librarianship Institute.

A. NON-PERIODICAL PUBLICATIONS

Total	56,340 library items
Printed documents	53,200 library items
Non-printed documents	3,140 library items

Proportion of Individual Acquisition Sources in the Total Acquisitions

	I. i.	%
Legal deposit copy	47,956	85.12
Purchase	3,116	5.53
Donations	3,429	6.09
Internal source	1,811	3.21
Replacements	28	0.05
Total	56,340	100.00

B. PERIODICALS

Total 9,700 titles

			Titles
a) National Archival Collection			5,127
of which	Legal deposit copy (LDC 1)	5,127	
b) Universal Library Collection			4,519
of which	Legal deposit copy (LDC 2)	4,435	
	Purchase	84	
c) Consumer titles			54
of which	Purchase	41	
	Donations	13	

Foreign Acquisitions in 2014

This does not include acquisitions of the Slavonic Library and of the Librarianship Institute.

A. NON-PERIODICAL PUBLICATIONS

Total	12,832 library items				
Printed documents	12,412			Non-printed documents	420
of which:				of which:	
Exchange	4,015	(31.29 %)		Microforms	393 (3.06 %)
Donations	4,916	(38.31 %)		Video recordings	5 (0.04 %)
Purchase	3,481	(27.13 %)		CD-ROMs	9 (0.07 %)
				Audio recordings	13 (0.10 %)

Analysis of Total Acquisitions by Country

	Country	Exchange	Donations	Purchase	Non-Printed Documents*)	Total
1	Germany	424	1,552	584	3	2,563
2	USA	376	470	803	394	2,043
3	Great Britain	7	292	1,217	1	1,517
4	Slovakia	93	960	1	3	1,057
5	Russia	541	40	0	0	581
6	Poland	325	208	5	10	548
7	France	63	106	272	0	441
8	China	391	42	0	0	433
9	Austria	114	181	62	2	359
10	Italy	6	233	101	0	340
11	Switzerland	0	209	53	0	262
12	Spain	93	39	97	1	230
13	Romania	166	30	10	0	206
14	Hungary	172	16	0	0	188
15	Serbia	162	4	0	0	166
16	Chorvatsko	149	8	0	0	157
17	The Netherlands	1	54	95	0	150
18	Belgium	7	59	65	0	131
19	Bulgaria	105	15	0	0	120
20	Japan	111	6	0	1	118
21	Sweden	52	47	5	0	104
22	South Korea	45	50	0	0	95
23	Finland	86	3	0	2	91
24	Ukraine	66	19	0	0	85
25	Slovenia	61	19	0	0	80
26	Canada	0	69	7	0	76
27	India	37	12	22	0	71
28	Belarus	64	2	0	0	66
29	Moldova	54	0	0	0	54
30	Lithuania	41	4	0	0	45
31	Denmark	31	9	3	0	43
32	Macedonia	22	10	0	0	32
	Montenegro	32	0	0	0	32
	Azerbaijan	29	3	0	0	32
33	Brazil	6	12	12	0	30
34	Mexico	26	2	1	0	29
35	Iran	20	2	0	0	22
36	Australia	2	15	1	0	18
37	Luxembourg	1	14	0	1	16
38	Liechtenstein	0	4	10	0	14

39	Portugal	1	3	9	0	13
40	Greece	0	12	0	0	12
	Latvia	7	5	0	0	12
	Israel	0	3	9	0	12
41	Lebanon	0	10	1	0	11
	Argentina	3	3	5	0	11
42	Columbia	6	1	1	1	9
	Estonia	8	1	0	0	9
43	Vatican	0	1	7	0	8
	Turkey	0	7	1	0	8
	Singapore	0	0	8	0	8
	Bosnia-Herzegovina	5	3	0	0	8
	Other Countries	4	47	14	1	66
	Total	4,015	4,916	3,481	420	12,832
	% of the total acquisitions	31.29 %	38.31 %	27.13 %	3.27 %	100.00 %

*) incl. microforms, video and audio recordings

Analysis of Total Acquisitions by Subject

	Subject Group	Exchange	Donations	Purchase	Non-Printed Documents*)	Total	i. i.	%
1	Generalities	324	189	242	4	759		5.91
2	Philosophy, psychology	110	324	248	0	682		5.31
3	Religion, theology	83	495	151	0	729		5.68
4	Sociology, statistics	165	246	198	2	611		4.76
5	Politics, economics	465	515	384	115	1,479		11.53
6	Law, public administration, insurance	200	212	202	129	743		5.79
7	Military art and science	28	38	52	6	124		0.97
8	Education, teacher-training, leisure	66	157	52	3	278		2.17
9	Trade, communication, transport, tourism	22	40	15	21	98		0.76
10	Ethnography, cultural anthropology	188	73	61	0	322		2.51
11	Philology, languages, linguistics	209	178	186	1	574		4.47
12	Mathematics	36	27	11	0	74		0.58
13	Natural sciences	108	117	89	56	370		2.88
14	Medical sciences, public health	57	118	46	20	241		1.88
15	Engineering, technology, industries, crafts	24	67	29	16	136		1.06
16	Agriculture, forestry	14	23	3	20	60		0.47
17	Domestic science	7	5	4	0	16		0.12
18	Management, administration and organization	34	31	25	0	90		0.70
19	Town and country planning, architecture	78	79	78	6	241		1.88
20	Plastic and graphic arts, photography	209	121	170	0	500		3.90
21	Music, performing arts, theatre, film and cinema	203	204	218	15	640		4.99
22	Games and sports	9	23	16	1	49		0.38
23	Literary studies	329	187	400	0	916		7.14
24	Geography	47	99	18	0	164		1.28
25	History, biography	836	574	521	0	1,931		15.05
26	Literary texts	164	774	62	5	1,005		7.83
	Total	4,015	4,916	3,481	420	12,832		100.00

B. PERIODICALS

Total 530 titles

of which	titles	%
Exchange	207	39.00
Donations	23	4.40
Purchase	300	56.60

Statistical Indices of Services

An Overview of the Services Provided in Loan Departments and Reading Rooms of the National Library of the CR in 2014

Items Monitored	Main Hall	General Reading Room	Social and Natural Sciences Reading Room	Scholars Reading Room	Reference Centre	Periodicals Reading Room	Manuscripts and Early Printed Books Reading Room	Music Department Reading Room	Reading Room in the Central Depository in Hostivar	Library and Information Science Library	Slavonic Library	Archives of the NL CR
Registered loans	303,990	185,617	1,071	58,214	15,075	25,356	2,999	2,121	3,465	10,321	41,067	388
of which: home loans	303,990	0	0	0	1,662	984	0	315	0	5,612	30,436	8
in-house use of documents	0	185,617	1,071	58,214	13,413	24,372	2,999	1,806	3,465	4,709	10,631	380
Registered users	26,667				1,721						1,237	13
of which new library cards	6,351										330	
Library usage	186,595	71,177	13,922	7,680	29,854	7,301	1,547	1,332	647	2,502	10,200	26
Users Requests	316,044											
of which fulfilled	313,910											
Interlibrary-service requests					15,671						612	
of which ordered abroad					4,612						4	
Overdue notices sent through the lawyer's office	54										4	
Photocopying and printing for users	35,993		165,543		89,455	12,705			674		10,874	

The National Library of the CR provides library and information services as its fundamental statutory activity under the terms defined by the Library Rules. The range of the basic services is stable and is focused mainly on the in-house use of physical collections. In addition, the provision of access to the contents of documents online and through digital libraries becomes a common part of the basic services. Digital libraries are made accessible in accordance with copyright both directly in the library and through remote access. In consistence with the negotiated licence terms and conditions, acquired electronic information resources are usually made accessible under the so-called remote access following the authentication of the library's registered users. The gradual virtualization of services thus reduces the physical visits and the necessary stay in the library to a minimum. Overall physical visits to the library are also affected by the ongoing renovation of the Klementinum – see the table *Basic Services of the NL CR in Numbers...* and Chart 3. The library has maintained its high level of attendance as an educational and cultural centre, and especially as a listed building; for this purpose, the library was visited by almost 80,000 people, with nearly 9,500 people having attended an educational event organized by the library. The most frequently visited reader area in the long term is the Main Hall as the centre of first reception of users. The most used reading room is the General Reading Room with the highest number of study places (205) and the longest opening hours – 75 hours a week (see the table *An Overview of the Services Provided...* and Charts 3 and 8). As for the indicators monitored, there was a decrease in the number of loans, which is mainly due to the gradual withdrawal of larger parts of the collections due to moving caused by the ongoing revitalization (see the table *An Overview of the Services Provided...* and the table *Basic Services of the NL CR in Numbers...* and Charts 4 and 7). It should be noted that, out of that number, loan renewal requests exceeded 200 thousand again and were made mostly online. In the reporting period, the request success rate remained high – 99 %. The users have become accustomed to submitting their requests remotely – via the Internet, which is manifested by the increased number of requests submitted online compared to previous year. They have also become used to

the convenience of reminders and notifications, tens of thousands of which are sent by the automated loan system. More than 90 % of requests for document delivery from the library's storage areas were made online, of which only less than 5% from computers available in the library. *A Walk through the National Library* has become an integral part of the range of services aimed at new users. Visitors had the opportunity to go on guided tours and become familiar with the services and reading rooms of the National Library.

At the age of the Internet and subscription-based online databases, Interlibrary services primarily cover highly specialized requests for loans and copies; as a rule, these are documents that are difficult to find and their acquisition is highly expensive, in particular those which need to be ordered from abroad. The continuous downward trend is typical for the area of reprographic services, particularly as regards the making of photocopies and printouts (see the Table with *An Overview of the Services Provided...* and Chart 6). The services on the different websites operated by the library are developed dynamically. The visit rate of the virtual reference service website *Ask Your Library* is increasing. In 2014, it was the most frequently visited website (see Chart 10), with the library home page at *nkp.cz* placing second. A high rate of use is also reported in relation to digital libraries and portals which are still being built by the National Library, as well as other electronic information resources (see Charts 11 and 12), which the National Library provides as intermediary for its registered users.

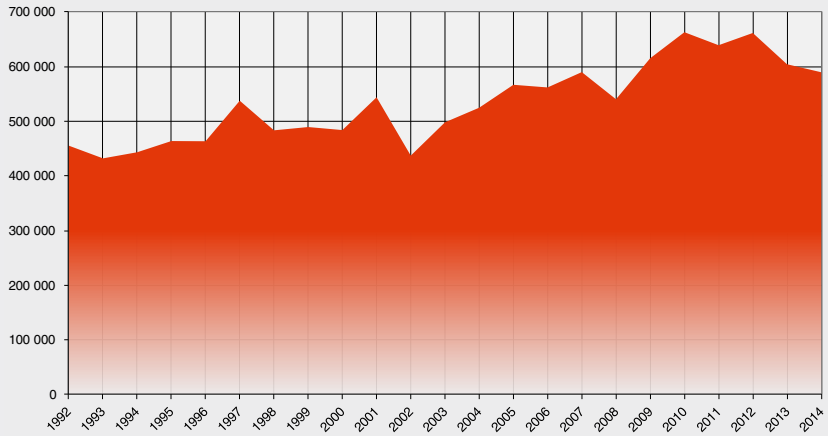
The Kramerius digital library, which was extended in 2014 to include Kramerius 4 version allowing access to the full texts of *Bohemica* documents from 19th to 21st century digitised under the NDL project, reported over 7,000,000 of downloaded (displayed) websites.

Consequently, electronic information resources have become a crucial area, which influences the users and the general public the most in their evaluation of the quality of online information services provided by the library. E-lending, i.e. offline use of e-books downloaded to the users' own hand-held devices from the ebrary Academic Complete electronic library has become a standard service of the National Library; the main catalogues of the library and electronic resources are also made accessible through the EDS – EBSCO Discovery Service interface. During their stay in the reading rooms, the majority of the library visitors take advantage of the internet access through WiFi, this network covers all of the main study and relaxation areas of the library (more than 209,000 accesses reported). The innovated WiFi network currently allows a higher number of simultaneous users, whether with authenticated or anonymous access – the most utilized access points are located in the main user areas (the General Reading Room, the adjacent study zone and the Reference Centre).

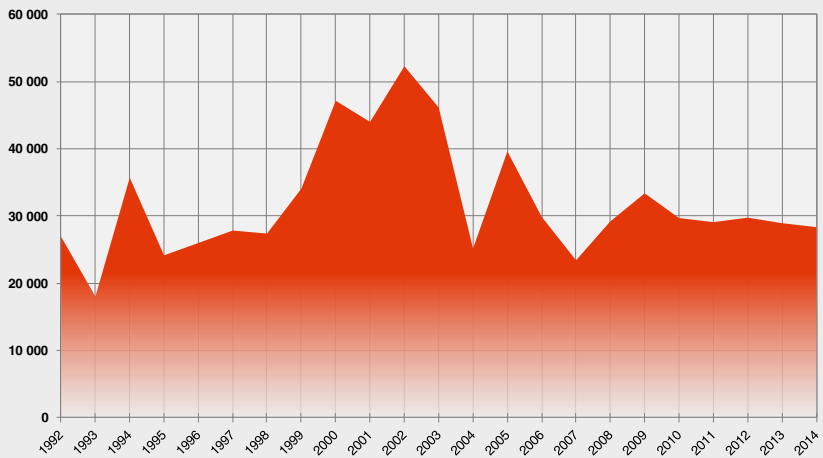
Basic Services of the NL CR in Numbers in 2001–2014

ITEMS MONITORED	2001–2010 Average		2011		2012		2013		2014	
	number	index	number	index	number	index	number	index	number	index
Registered loans (all the registered home and in-house uses including the loans made during the provision of reprographic and interlibrary services)	553,764	100	638,731	115	661,102	119	603,926	109	589,323	106
Registered users (all the newly-made library cards, or library cards with renewed validity, and entry permits for the reading rooms)	35,324	100	29,130	82	29,799	84	28,975	82	28,388	80
Library visits (visitors to reader areas including visitors of educational events, professional meetings and seminars)	435,476	100	344,362	79	350,179	80	322,987	74	316,529	73
Requests submitted by users	290,720	100	322,766	111	343,971	118	295,804	102	316,044	109
of which fulfilled	278,075	100	317,151	114	341,394	123	293,403	106	313,910	113
Request success rate in percentage	96 %		98 %		99 %		99 %		99 %	
Interlibrary-service requests	24,447	100	18,040	74	16,582	68	15,882	65	15,671	64
of which ordered abroad	6,987	100	4,784	68	4,622	66	4,541	65	4,612	66
Photocopies and print-outs for users	492,546	100	460,736	94	386,132	78	354,532	72	303,696	62

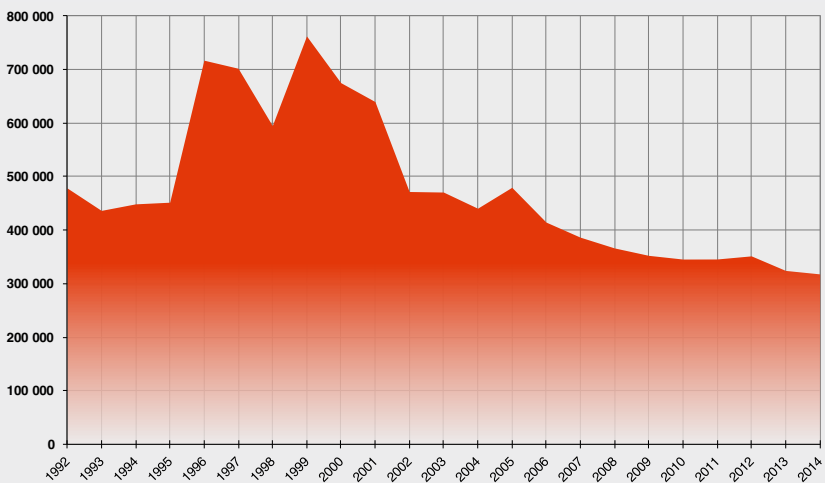
1 Loans



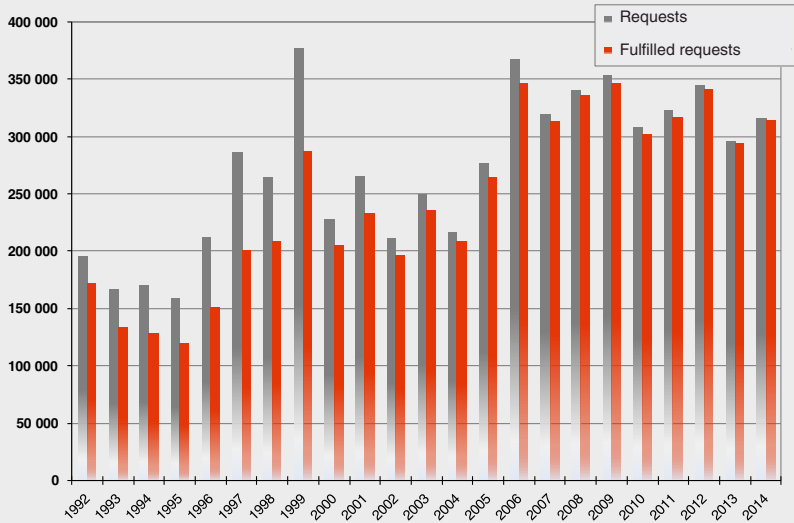
2 Registered Users



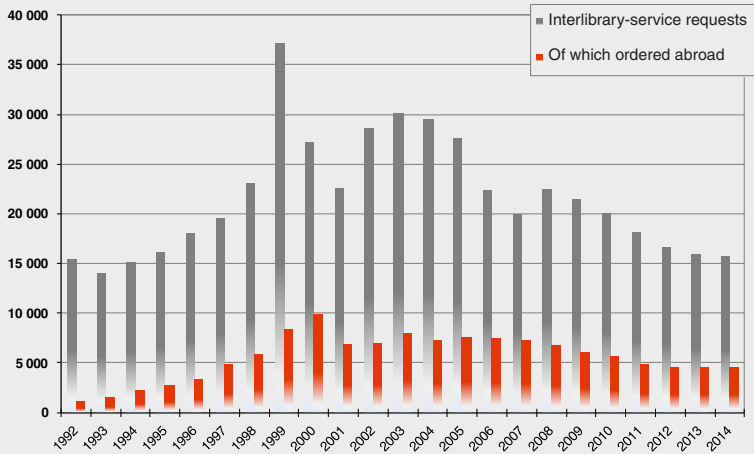
3 Attendance Rate of Loan Departments and Reading Rooms



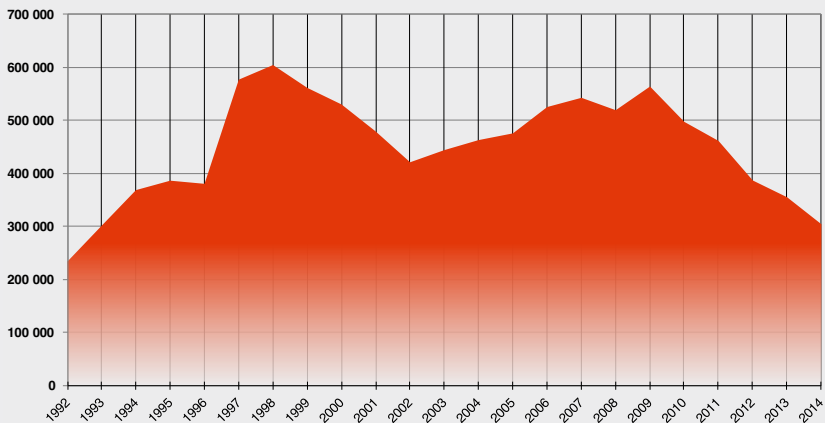
4 Requests



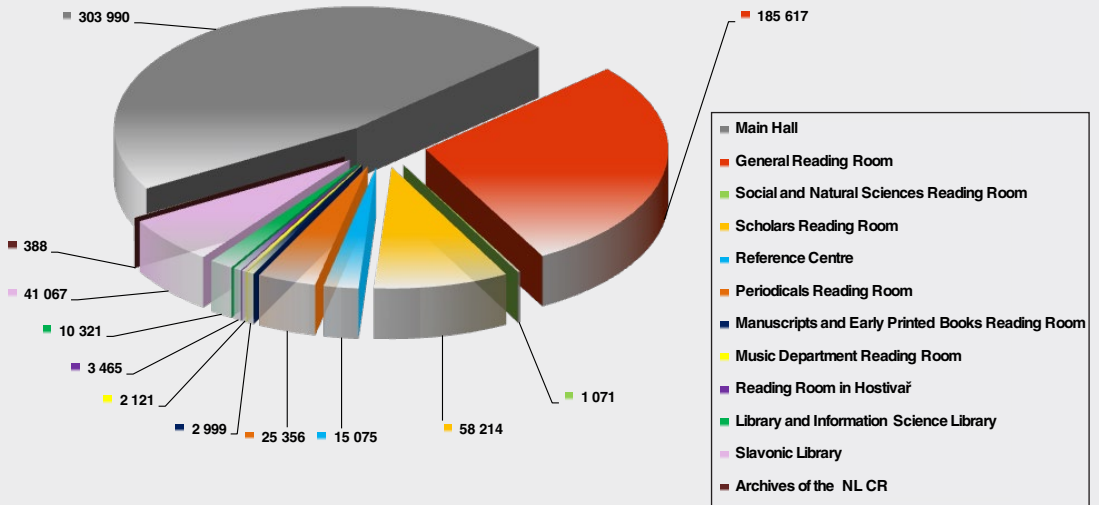
5 Interlibrary Services



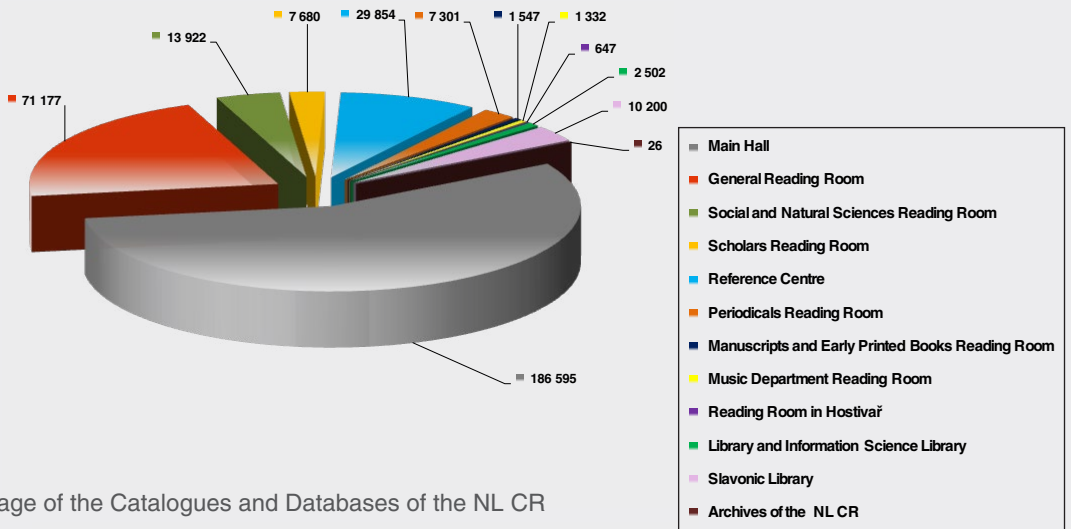
6 Photocopying and Printing



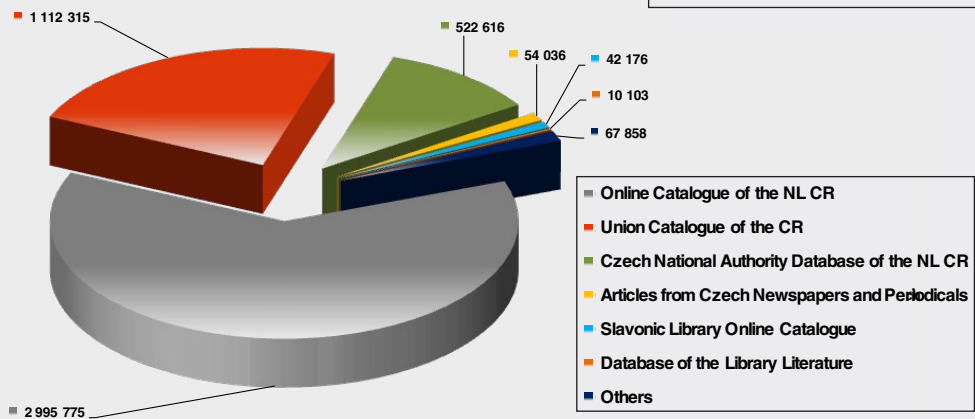
7 Registered Loans



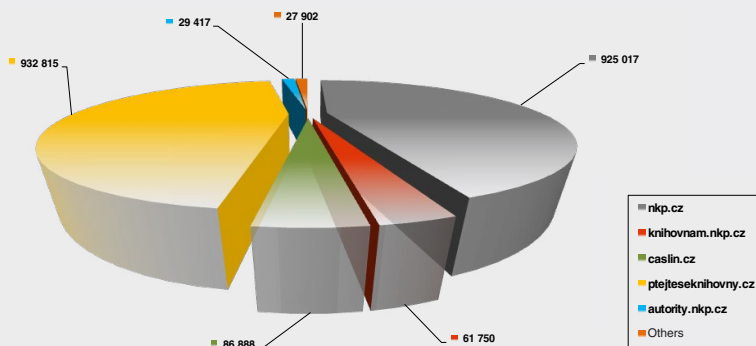
8 Library Usage



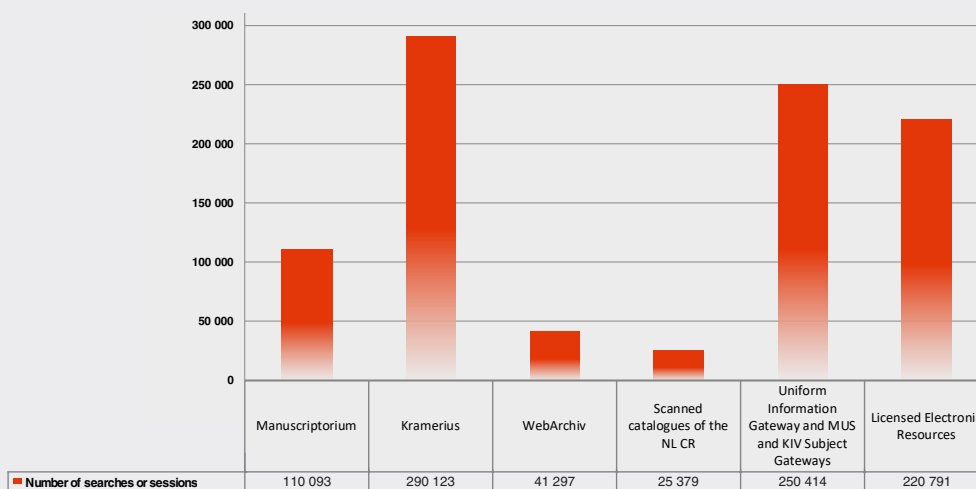
9 Usage of the Catalogues and Databases of the NL CR



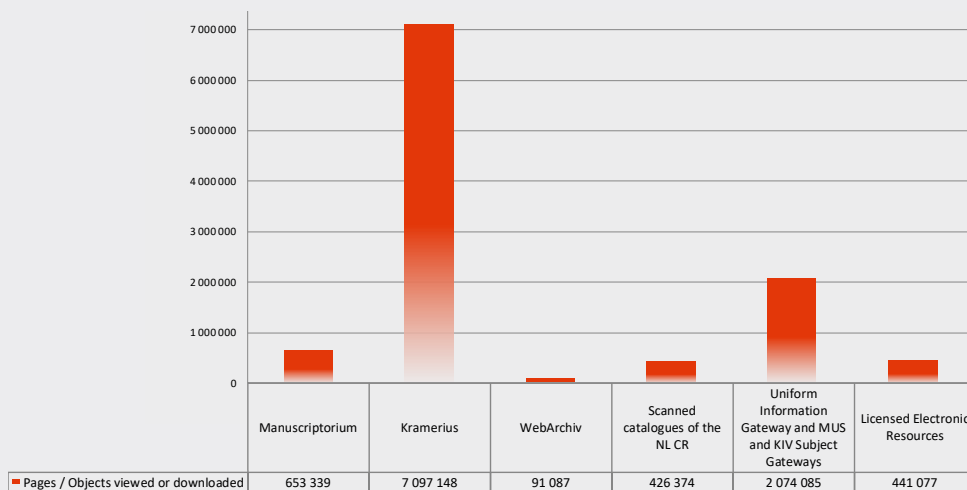
10 Website Access Rate



11 Access Rate of the Electronic Information Resources



12 Usage of Electronic Information Resources



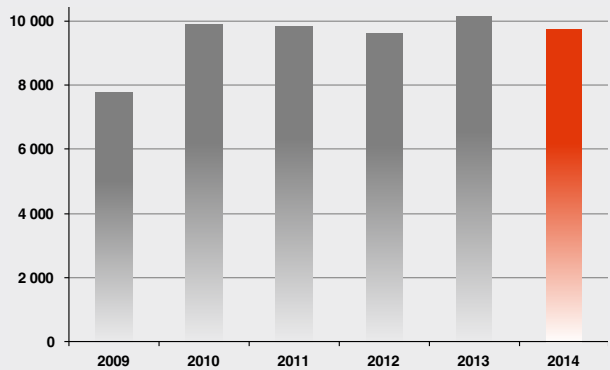
Slavonic Library

Services Provided

Registered users as of 31st December 2014	1,237
Library usage	10,200
Total number of loans	41,067

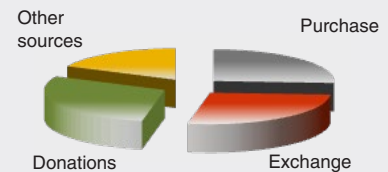
Collection Acquisitions

Year	l. i.
2009	7,774
2010	9,890
2011	9,830
2012	9,620
2013	10,150
2014	9,720



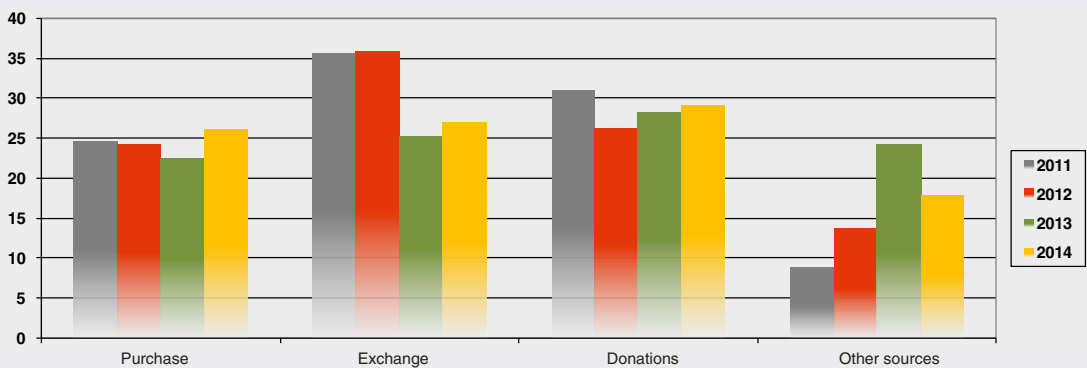
Proportion of Individual Acquisition Sources in the Total Acquisitions in 2014

	l. i.	%
Total	9,720	100.0
Purchase	2,533	26.0
Exchange	2,624	27.0
Donations	2,828	29.1
Other sources	1,735	17.9



Acquisition Structure in the Years 2011–2014 (in %)

	2011	2012	2013	2014
Purchase	24.6	24.2	22.4	26.0
Exchange	35.6	35.8	25.3	27.0
Donations	31.0	26.2	28.2	29.1
Other sources	8.8	13.8	24.1	17.9



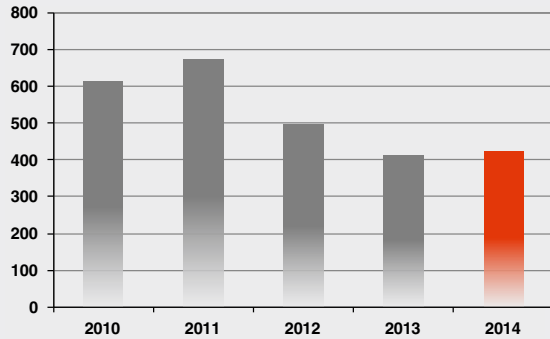
Library and Information Science Library

Services Provided

Library usage	2,502
Total number of loans	10,321

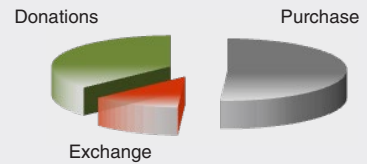
Collection Acquisitions

Year	l. i.
2010	613
2011	673
2012	495
2013	412
2014	423



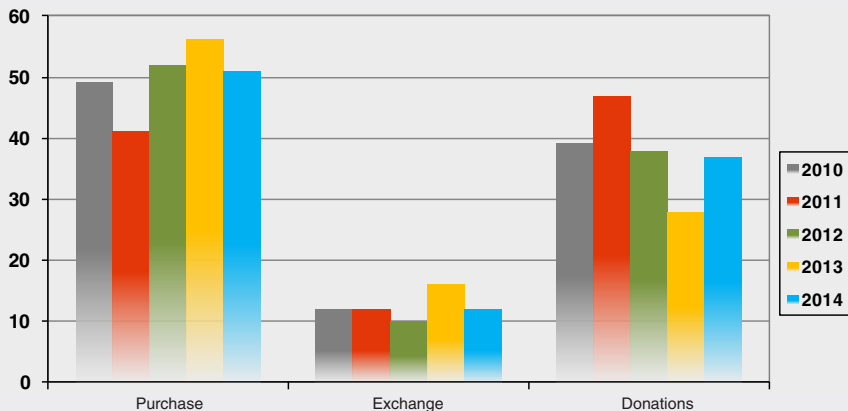
Proportion of Individual Acquisition Sources in the Total Acquisitions in 2014

	l. i.	%
Total	423	100
Purchase	217	51
Exchange	52	12
Donations	154	37



Acquisition Structure in the Years 2010–2014 (in %)

	2010	2011	2012	2013	2014
Purchase	49	41	52	56	51
Exchange	12	12	10	16	12
Donations	39	47	38	28	37



Management of the Library's Collections

In 2014, the Collections Management Division (CMD) of the NL CR operated under the regular arrangements without any significant changes. The most important activities reported above standard were development activities related to the finalization of the different NACI project solutions, which have been consistently addressed by the CMD. As part of the project *Tools for Making the Printed Texts of the 19th Century and of the First Half of the 20th Century Accessible*, in 2014 the CMD prepared the final version of HITECO, a tool used for repairs of historical texts, building knowledge databases of older forms of the Czech language, and to prepare data sets for lemmatiser. The CMD also actively implemented the project *The Creating of a Cooperative System for the Building and Management of Modern Conservation Book Collections in the Czech Republic and for the Development of the Necessary Tools*, where, in addition to the testing of the application Virtual Depository Library, the department managed to draft the methodology to build, maintain and manage conservation book collections in Czech Republic, which will now be forwarded to internal and external commenting to the representatives of libraries with conservation duty. The above methodology will be submitted in 2015 to the competent office of the Ministry of Culture for approval. If its text is accepted and officially published, it will codify the status of modern *Bohemica* collections deposited in Czech libraries, including the National Library, which will contribute to their long-term preservation, which is also one of the statutory activities carried out by the CMD.

The CMD underwent an internal organizational change, which involved the relocation of workers managing "allocated" 19th century collections (for example Vlček's library, Šalda's library, etc.) from the Collection Revision Department to the Universal Collections Management Department. This change was made in accordance with the steps leading to a more accurate categorization of modern collections of the National Library, where the aforementioned collections should reach the same nature as the National Conservation Fund. These funds should then, together with the historical funds, form the basis of the first-category conservation collections and should be systematically extended, and constant optimal conditions for their storage and management should be ensured. Certain centralization of modern conservation collections in the highest category of collections can bring (as in the case of historical collections) higher returns of requests for relevant funds, but also an increase in the pressure on professionally guided steps, for example in areas such as surveys of modern collections, deacidification, creation of alternative packaging, protective reformatting, etc.

Year 2014 was associated with the finalization of the NDL project, which, in addition to the Documents Preparation Division staff, was also co-implemented by other CMD employees. As in the previous years, there was increased movement of modern collections of the National Library. Nearly 23,500 volumes of documents which subsequently went into the production line of the above project were passed to the Documents Preparation Division. There was also an increase in the capacity of book donations from third parties – public institutions and individuals.

In cooperation with the Collections Preservation Department, there was ongoing examination of library collections in order to map their physical condition; 749 volumes acutely threatened by acidity of paper were subsequently selected for deacidification in Zentrum für Bucherhaltung GmbH in Leipzig.

As regards the binding of book collections, 8,400 documents were processed through outsourced binding and nearly 5,000 documents were processed by in-house binding in 2014. Statistical values for the marking of documents show a slight overall increase compared to the average data for the last few years. Compared to previous years, there was a slight decrease in the total expedition value of ULC collections; however, this is a forced consequence of the closure of several shelf marks that are unavailable in view of the ongoing removal of collections due to the preparations for the reconstruction works in both Klementinum and the Central Depository in Hostivař.

In collaboration with the workers of other departments associated in the section Data and Technology, 2014 saw the launch of the working group for uniform access to digitised modern documents of the National Library, whose members also include the workers of the Collections Management Division. The main tasks which were entrusted to this working group included the launch of a new version of the system Kramerius 4 and addressing long-term problems with conversions and migrations of older data created under standards other than the currently applicable ones. Kramerius 4 containing the data of the National Digital Library was, after extensive testing and pilot operation, deployed in standard software environment of the National Library on 1 September 2014. Gradually, the working group members manage to coordinate the steps to update the old digital content.

Statistical data of the Collections Management Department

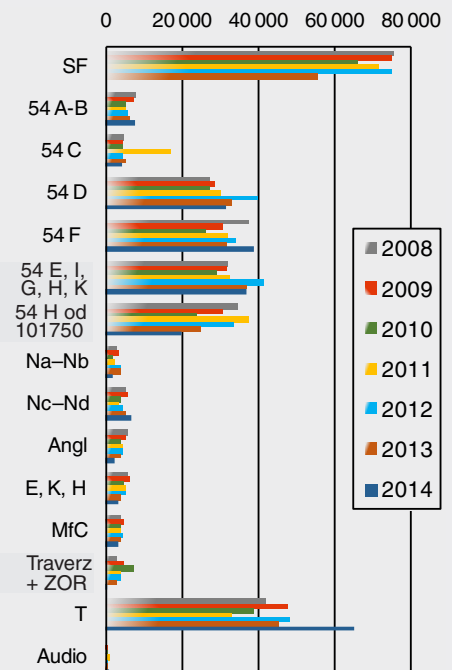
The Management of the Library's Collections

Allocation of call numbers for new acquisitions of the Universal Library Collection (ULC)	48,011
Allocation of call numbers for new acquisitions of the National Archival Collection (NAC)	34,760
Cataloguing the documents of the 19th century	2,100
Outsourced bookbinding	8,400
Search for missing documents	1,050
Cataloguing of damaged documents	250
Number of revised volumes	274,835
Book collections written off (in volumes)	300
Total deliveries of books to users	316,044
The Klementinum ULC deliveries	284,518
Central Depository in Hostivař ULC deliveries	31,526
Study Collection deliveries	60,321
NAC deliveries	18,626

The Number of Documents Delivered in 2008–2014 by Shelf Mark

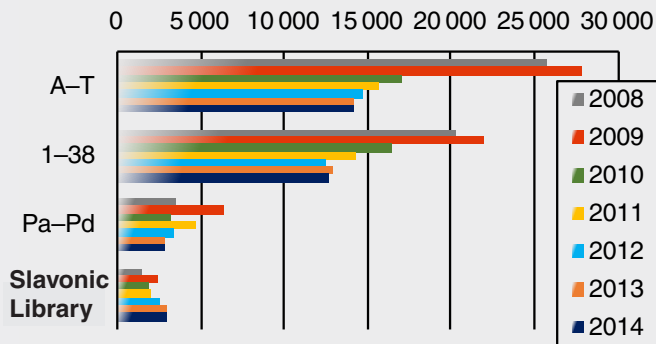
Documents delivered in the Klementinum

	2008	2009	2010	2011	2012	2013	2014
SF	75,313	74,778	66,018	71,228	74,934	55,206	60,321
54 A–B	7,673	6,993	5,327	5,192	5,854	6,042	7,678
54 C	4,761	4,421	4,226	16,680	4,120	5,028	4,135
54 D	26,954	28,444	27,183	30,173	39,597	33,133	31,289
54 F	37,418	30,712	25,889	31,741	33,980	31,469	38,892
54 E, I, G, H, K	31,959	31,489	29,123	32,640	41,054	36,662	36,627
54 H from 101750	34,419	30,735	23,577	37,080	33,522	24,625	19,864
Na–Nb	2,876	3,072	1,865	2,040	3,785	3,963	1,804
Nc–Nd	5,117	5,457	3,630	3,447	4,273	4,962	6,579
Engl	5,821	5,049	3,892	4,291	4,330	3,696	2,409
E, K, H	5,694	6,079	4,920	5,302	5,141	3,501	3,226
MfC	3,841	4,631	3,487	3,860	4,339	3,609	3,227
Traverz + ZOR	2,865	4,732	7,008	3,607	3,944	2,592	72
T	41,480	47,331	38,812	32,884	48,150	45,205	65,042
Audio	0	541	562	724	559	375	588



Documents delivered in the Central Depository in Hostivař

	2008	2009	2010	2011	2012	2013	2014
A-T	25,703	27,757	16,963	15,592	14,715	14,120	14,066
1-38	20,314	21,879	16,501	14,303	12,519	12,893	12,634
Pa-Pd	3,472	6,292	3,274	4,747	3,282	2,843	2,843
Slavonic Library	1,400	2,396	1,781	1,937	2,538	2,979	2,979



Preservation of the Library's Collections

The preservation of library's collections was very intensive in 2014, as in previous years, and focused on controlling the climate parameters and microbiological activity in the depositories of the National Library, especially on providing for the digitisation project of Google in terms of the preservation of collections. Protective packaging (boxes and plates) were manufactured from archival quality cardboard both for the collections of the National Library, and the LPIS 7 libraries. Books were bound and rebound, and rescue conservation and restoration work was performed on modern and historical library collections. A large number of flooded or otherwise water-damaged documents and books from various institutions and companies were dried in the multi-purpose vacuum chamber. Mechanical cleaning of library collections was done on a continuous basis.

In 2014, the activities of the Restoration Department of the Collections Preservation Division (CPD) focused on methodological supervision of external restorers and on smooth implementation of the project *Mass Digitisation of Historical and Rare Documents of the National Library of the Czech Republic in Cooperation with Google*. The Manuscripts and Early Printed Books Department and Slavonic Library conducted an examination of collections for digitisation. In 2014, restorers examined and mechanically cleaned a total of 53,907 historical and rare documents. The examination led to a set of preventive measures, followed by partial renovation of a selected part of the collection, with treatment being applied to 49,968 documents, which are now ready to be transported for digitisation.

With the financial support of the Ministry of Culture provided for the development of the National Library as a research organisation, improvements were made to the database, and additions were made to the electronic form for the inspection of the physical condition of book volumes; over 35,000 volumes from modern collections were examined, a methodology for preparing modern library collections for deacidification as well as a methodology for preparing historical printed books for digitisation were developed, and both methodologies were prepared for certification. Under LPIS 7, deacidification was performed on 749 copies of most acidic books selected through a survey of the physical condition from the database by the ZFB: 2 method in ZFB in Leipzig. The CPD worked on three NACI projects also supported by the Ministry of Culture.

In 2014, the Restoration Department continued to prepare individual exhibits and supervise exhibitions: *Open the garden of Eden: Benedictines in the heart of Europe, 800–1300*; *Mother and Son. Gothic Madonnas and Veraikon from St. Vitus's Cathedral in Prague*; *Josef Váchal: Magic of searching*; *Das Konstanzer Konzil. Weltereignis des Mittelalters (1414–1418)*, and others.

The restoration, and chemical and technological research of the *Vyšehrad Codex* continued in 2014. In 2014, an X-ray examination of its binding was conducted. Based on the committee's meeting to assess the physical condition of the *Vyšehrad Codex* and the *Passional of Abbess Kunigunde*, for the first time in the history we performed local fixation of vulnerable areas of the *Vyšehrad Codex* using a 2% solution of unbleached Isinglass Saliensky in combination with tragacanth. The fixation of the problematic areas is the minimum possible measure which was carried out with regard to the planned exposition of the manuscript. Given that in several places of the Codex, the colour layer had deteriorated since 2006, we decided to perform local fixation of parts of the painting, which could fall off while handling the Codex during its exposition. Fixation was carried out after relaxation of the vellum under appropriate climatic conditions and the fixing points were documented by digital photomicrography system. Fixation was tested on colour layer standards, which were made by the students of the Institute of Chemical Technology during summer traineeships. The trainees also created another group of standards of gilding substitutes on various substrates, which will be used for comparison during instrumental analysis of medieval manuscripts.

CPD workers participated in numerous national and international professional events (conferences, workshops) and the CPD organized several international professional events – especially the conference Indoor Air Quality – IAQ in 2014 as a co-organizer, *Restoration and Conservation plastics* on 10 December 2014 aimed at restoring plastic book bindings, and also the workshop *From Theory to Practice – Identification, Adhering and Cleaning of Plastic Materials*, led by Ms Anna Laganà, an expert on the restoration and conservation of plastic cultural heritage items. BcA. Jana Dřevíková from the Restoration Department of the CPD also participated in the preparation of the international symposium IADA 2014 *If only I had known – looking back, moving forward* in Amsterdam on 14–16 May 2014, as well as the meetings

of leading restoration centres in European libraries *Minutes of Heads of Conservation/Collection Care Meeting*, which was held at the National Library of the Netherlands in The Hague on 13 May 2014.

The CPD centre was visited by restorers from the Slovak National Library. Ondřej Lehovec gave them valuable advice on the preparation of rare library collections for digitisation, including practical training in the use of adhesive Japanese films for in situ the repairs of bookbinding. As part of reciprocal foreign trips, MgA. Karel Křenek was invited to the National Library in Belgrade, where he led a course focusing on the production of soft vellum bindings for the restorers from the local restoration department. Ing. Petra Vávrová, CPD director, received an AMU grant to train the workers of cultural institutions in Havana, Cuba (National Library, National Archives, Photo Library in Havana, the Historical Institute, etc.) on how to care for collections of books, photos and paper documents under conditions of high relative humidity, what conservation and restoration interventions can be carried out, and presented several papers at the conference *Taller de Restauración de Fotografía* on 7–9 October 2014.

The NACI project *Research, Conservation and Care for Modern Library Collections – Materials and Technologies* involved continuous preparation of research on various topics. Analyses of paper were performed using SurveNIR during the examination of modern collections, and a methodology for the use of SurveNIR to survey the physical condition of modern collections has been created and submitted for certification. The microfading system was tested. A form was created for the removal of provisions tapes and their subsequent analysis. The proposed structure of the project website was also developed.

As part of institutional support of *Area 4. The Development of the Methodologies for the Preservation, Conservation and Restoration of Library Collections (both historical and modern)* were checked forms a central base, making procedures for explorers (pH, determining the material etc.). In addition, new research was conducted in the area of plastic bookbinding and covers and simple tests of mechanical and optical properties were carried out. Other deacidification methods were tested.

Under dr. Bartl's NACI project *Printed Books of the 16th Century in Château Libraries of the Czech Republic*, the CPD examined the situation in exposing and preserving books in château libraries that are part of visitor circuits. The study of literature, photographs, websites buildings and inspections of buildings as a visitor.

The NACI project *The Methodology for the Evaluation of Air-Quality Effect on Library and Archive Collections* (DF11P01OVV020, 2011–2015), coordinated by the Institute of Chemical Process Fundamentals of the CR, continued with the cooperation of a technologist, restorer and historian on non-destructive evaluation of the degree of damage to identical incunabula paper using the system SurveNIR, and on the preparation of samples of colour layer standards and binders on vellum.

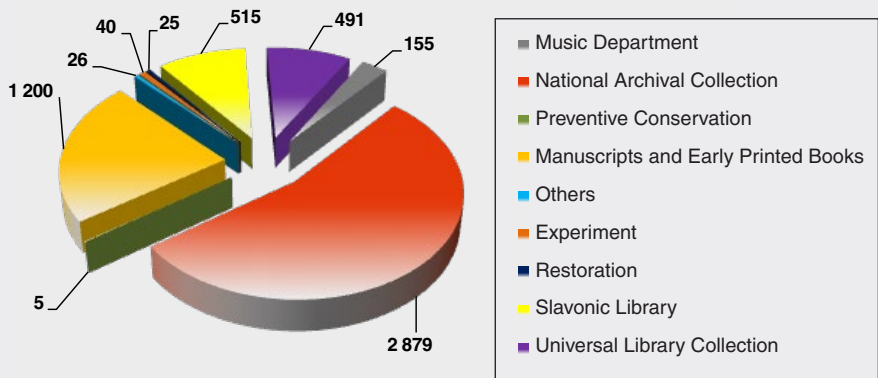
The NACI project *Preservation of Book Collections and Documents through Essential-Oil Application* continued with research into the use of essential oils, specifically their pure components, for the disinfection of library collections in a model depository built in Hostivař.

More details about the different activities of the Department are available at the regularly updated website of the Collections Preservation Division.

Statistical Data of the CPD for 2014

Excursions, consultations, conferences, lectures, internships		Numbers
Professional consultations – outside the NL CR		93
Excursions		52
Attendance at conferences – passive		39
Participation in conferences – active (lectures, posters)		23
Internships in the field – Czech		5
Internships in the field – international		6
Organisation of conferences and workshops		5
Education (public lectures)		5
Microbiological swab-sampling and pollutants		
<ul style="list-style-type: none"> Swab-sampling – within the NL CR (outside the project <i>Mass Digitisation of Historical and Rare Documents of the National Library of the Czech Republic in Cooperation with Google</i>; shortened to the 'GOOGLE project' below) 		83
<ul style="list-style-type: none"> Pollutants – within the NL CR 		2
<ul style="list-style-type: none"> Swab-sampling – for the GOOGLE project 		331
<ul style="list-style-type: none"> Swab-sampling – outside the NL CR 		0
Disinfection, insect disinfestations and drying		
Disinfection in butyl alcohol vapour – within the NL CR		12
Disinfection in butyl alcohol vapour – outside the NL CR		71
Disinfection of rooms or depositories – outside the NL CR		1
Book drying in a multi-purpose vacuum chamber – outsourced	Drying for Center for the Study of Toxic Substances in the Environment, Masaryk University in Brno, Directorate of Roads and Motorways, organization „Junák“	
Production of protective covers		
Production of protective covers on a plotter – for in-house use		5,559
Production of protective covers by hand – for in-house use		51
Production of protective covers on a plotter – for use outside the NL (within LPIS)		908
The production of protective covers by hand – the GOOGLE project		4,956
Mechanical cleaning of library collections		
Mechanical cleaning of library collections (Klementinum, CD Hostivař, Neratovice)		2,166 rm
Mechanical cleaning of library collections (GOOGLE project)		45,826 volumes
Mechanical cleaning of library collections in modern collections reading rooms – in cooperation with students of the Graphic School Prague		1,450 rm
Restoration and repairing		
Books repaired (GOOGLE project, Category 1)		49,932
Restoration for in-house use (incl. exhibitions, digitisation by the NL CR)		65
Restoration for in-house use – complex (GOOGLE project, Category 2+3)		36
Restoration for in-house use – partial (incl. exhibitions, digitisation by the NL CR)		5
Books repaired – in-house bookbinding		4,817 volumes
Restoration for external entities		1
Exhibitions (restoration, installation, de-installation, facility report, climatic condition monitoring)		13
Analyses for external entities		30
Research of the physical condition of books		
Research of the historical volumes of books (exhibitions, digitisation)		53,967
Research of the historical volumes of books (GOOGLE project)		53,907
Research of the modern volumes of books		40,526
Projects		
Research project leader		2
Research project investigator on the part of the NL CR		3
Research project investigator		19
Project preparation		1

Production of protective covers – for in-house use (number of items)



Production of protective covers – for use outside the NL (number of items)



Activities of the Centre for Communication

Selected Important Events and Exhibitions of the Year

January 12 **American bestselling author Dan Brown visited the Klementinum.**

January 15 – March 2 **The Story of a Word, the Story of an Idea**

The exhibition was organised by the NL CR and the civic association Ontogenie Cultural Centre.

February 14 – April 12 **Josef Truhlář and the Klementinum Library**

In February 2014 the NL CR commemorates the 100th anniversary of death of Josef Truhlář, an outstanding literary historian, editor and curator of the Imperial and Royal Public and University Library.

March 11 **The opening of the new National Library building in Hostivař**

March 15 – April 18 **Samizdat – a creative force of resistance**

The exhibition presents *samizdat* as a social phenomenon embedded in contexts of the 1970s and 1980s.

March 15 **Tours for the general public during the Open Day in Hostivař**

April 7 **Film screening The Mystery of Code XIV A 13 at the Ministry of Culture of the Czech Republic**

The Czech Television's document about the Vyšehrad Codex recorded in cooperation with the NL CR was presented to the invited audience at the Nostitz Palace with the participation of the Minister of Culture of the Czech Republic, Daniel Herman.

April 13–16 **International conference Indoor Air Quality – IAQ 2014**

April 22 – June 21 **artarchiv.cz**

The exhibition presents the activity of the Archive of Fine Arts, such as abArt databases, exhibitions, published titles, abArt projects, as well as attractive archival documents selected by type, e.g. catalogue, invitation card, song, photography, etc.

May 7 – June 22 **Holy Cards from Pilgrimage**

The exhibition features a collection of holy cards from the holdings of the Museum of Jindřichův Hradec, which belongs to rather small but very charming and interesting collection sets of the institution.

May 12 **Russia at the crossroads of relations with Europe and the world**

Discussion with Russian historian prof. Andrej Borisovich Zubov.

May 13 **Ceremonial Awarding of the Rudolf Medek Prize**

Prize Winners for 2014: Paul Robert Magocsi, Anastasia Kopřivová

May 20 **Project Kup Book!**

Cultural project of the company Elpida gives a chance to older used books.

- June 2 Spring seminar LPIS 7**
Seminar within the National Program of Microfilming and Digital Access to Documents Threatened by Paper Degradation – Kramerius.
- June 3 Slavjanskaja biblioteka v Nacionalnoj biblioteke Finljandii – fondy elektronnyje re-sursy i uslugi čitateľjam [Slavic Library at the National Library of Finland – Collections, electronic information resources and services to users]**
Lecture by the Director of the Slavonic Library of the National Library of Finland Irma Reijonen.
- August 11 – September 11 Myths and Legends of Greenland**
The touring exhibition features illustrations by Martin Velíšek for the selection of Greenland's mythological stories, tales, legends and songs.
- September 1 The Kramerius 4 digital library is open to users of the NL**
- September 3 Press konference about digitization project in the NL CR in cooperation with Google**
- September 18 – November 9 100x Vojtěch Kubašta**
The exhibition commemorating 100th birthday anniversary of an artist, graphic designer and illustrator.
- September 25 – October 31 Otto Peschka – A contemporary Romantic**
The retrospective display of the artist's work.
- October 14 Book gift for the Slavonic Library – Orthodox Encyclopedia**
The ceremonial handing over of all 34 volumes of the Orthodox Encyclopedia dedicated to the Slavonic Library to date, based on the personal decision of Kiril, the Patriarch of Moscow and all Russians.
- October 16 Library of the Year 2014**
Conferment of the state award of the Ministry of Culture of the CR.
- October 16 Presentation of the book Zmizelý svět Podkarpatské Rusi ve fotografiích Rudolfa Hůlky (1887–1961) [The Lost World of Subcarpathian Rus' in the Photographs of Rudolf Hůlka (1887–1961)].**
- October 31 Director General of the National Central Library, Taiwan, Tseng Shu-hsien visited the NL CR.**
- November 6 – January 17, 2015 Books are Difficult to Display: Libor Fára (1925-1988)**
An open cycle of exhibitions called *Knihy se těžko vystavují* (Books are Difficult to Display) highlights the work of leading designers and typographers mainly of the period after World War II. This exposition was dedicated to Libor Fára, a painter, sculptor, stage designer etc.
- November 27 Project NDK (National Digital Library) won 1st place in the competition The Best 2014 MasterCard magazínu Egovernment in the Central Office projects category.**
- November 28 – January 1, 2015 Nativity Scenes at the Klementinum**
The exhibition features the best of the collection of the *Museum betlémů v Karlštejně* (Nativity Scene Museum at Karlštejn).
- December 5–6 Prigov – Multimedia, Performative, Translingual (Dmitry Prigov's Legacy as a Multimedia Artist and Writer)**
Workshop organized by the Humboldt Universität zu Berlin, Prigov Foundation a Slavonic Library.
- December 10–12 International Conference on Restoration and Preservation of Plastics and Workshop „From Theory To Practice – Identification, Adhering and Cleaning of Plastic Materials“**

Publication Activities in 2014

I Professional Texts from the Areas of Library Science, Information Science and Book Culture

a) Proceedings, Handbooks, Studies, Bibliographies, Promotional Materials

MARC 21. Bibliografický formát. Dodatek 2
[MARC 21. Bibliographic Format. Supplement 2]
ISBN 978-80-7050-639-4

Metodika tvorby rozšířeného záznamu národních autorit
(pro oblast zpracování tisků 16. století).
Osobní jména a korporace. Formát MARC 21
[Methodology of the creation of an extended record of national authorities
(for the processing of prints of the 16th century).
Personal names and corporations. MARC 21 format]
Z. Bartl, T. Nejedlý, S. Světlíková, L. Šimek
ISBN 978-80-7050-646-2

Národní knihovna České republiky. Výroční zpráva 2013
[National Library of the Czech Republic. Annual Report 2013]
ISBN 978-80-7050-633-2
ISSN 1804-8625 (Online)

National Library of the Czech Republic. Annual Report 2013
ISBN 978-80-7050-634-9
ISSN 1804-8633 (Online)

Průvodce po Souborném hudebním katalogu Národní knihovny České republiky
[Guide to the Union Music Catalogue of the National Library of the CR]
Marc Niubo
ISBN 978-80-7050-642-4

Překnížkováno. Co čteme a kupujeme (2013)
[Překnížkováno. What we read and buy (2013)]
Jiří Trávníček
ISBN 978-80-7491-256-6 (Host. Brno)
ISBN 978-80-7050-637-0 (Národní knihovna ČR. Praha)

Rovný přístup. Standard Handicap Friendly
[Equal access. Standard Handicap Friendly]
ISBN 978-80-7050-641-7 (printed version)
ISBN 978-80-7050-643-1 (electronic version)

Služby knihoven knihovnám. Krajské programy regionálních funkcí na podporu knihoven
[Services from Libraries to Libraries. Regional Programmes of Regional Functions to Support Libraries]
ISBN 978-80-7050-635-6 (printed version)
ISBN 978-80-7050-638-7 (electronic version)

b) Periodicals

Knihovna

[Library]

Year 25, Nos. 1, 2 (2014)

ISSN 1801-3252

ISSN 1802-8772 (Online)

Knihovna plus

[Library Plus]

Year 10, Nos. 1, 2 (2014)

ISSN 1801-5948

O. K. – Ohlášené knihy

[O. K. – Reported Books]

Year 22, Nos. 1–24 (2014)

ISSN 1801-6391

Přirůstky odborné literatury ve fondu Slovanské knihovny

[Acquisitions of Specialised Publications in the Holdings of the Slavonic Library]

Year 24 (40), Nos. 1–4 (2014)

ISSN 1802-3797

II Publications of the Slavonic Library

Katalog starých ruských tisků z fondů Slovanské knihovny tištěných azbukou. Díl III: 1788–1795

[Catalogue of Russian Early Printed Books from the Slavonic Library Collections Printed in the Cyrillic. 3rd Volume: 1788–1795]

Františka Sokolová

ISBN 978-80-7050-632-5

Verše Čechám / Stichi k Čechii / Marina Cvetajevová

[Verses on Bohemia / Marina Tsvetaeva]

Translated Jiří Turek

ISBN 978-80-7050-631-8

Soupis pramenů k dějinám národů Ruska, Ukrajiny a Běloruska do roku 1945 z archivů České republiky. Díl VIII: Specializované archivy

[The List of Sources for History of the Russian, Ukrainian, and Belorussian Nations until 1945 from Archives of the Czech Republic. Volume VIII: Specialised Archives]

ISBN 978-80-7050-636-3

Zmizelý svět Podkarpatské Rusi ve fotografiích Rudolfa Hůlky (1887–1961)

[The Lost World of Subcarpathian Rus' in the Photographs of Rudolf Hůlka (1887–1961)]

Hana Opleštilová, Lukáš Babka

ISBN 978-80-7050-630-1

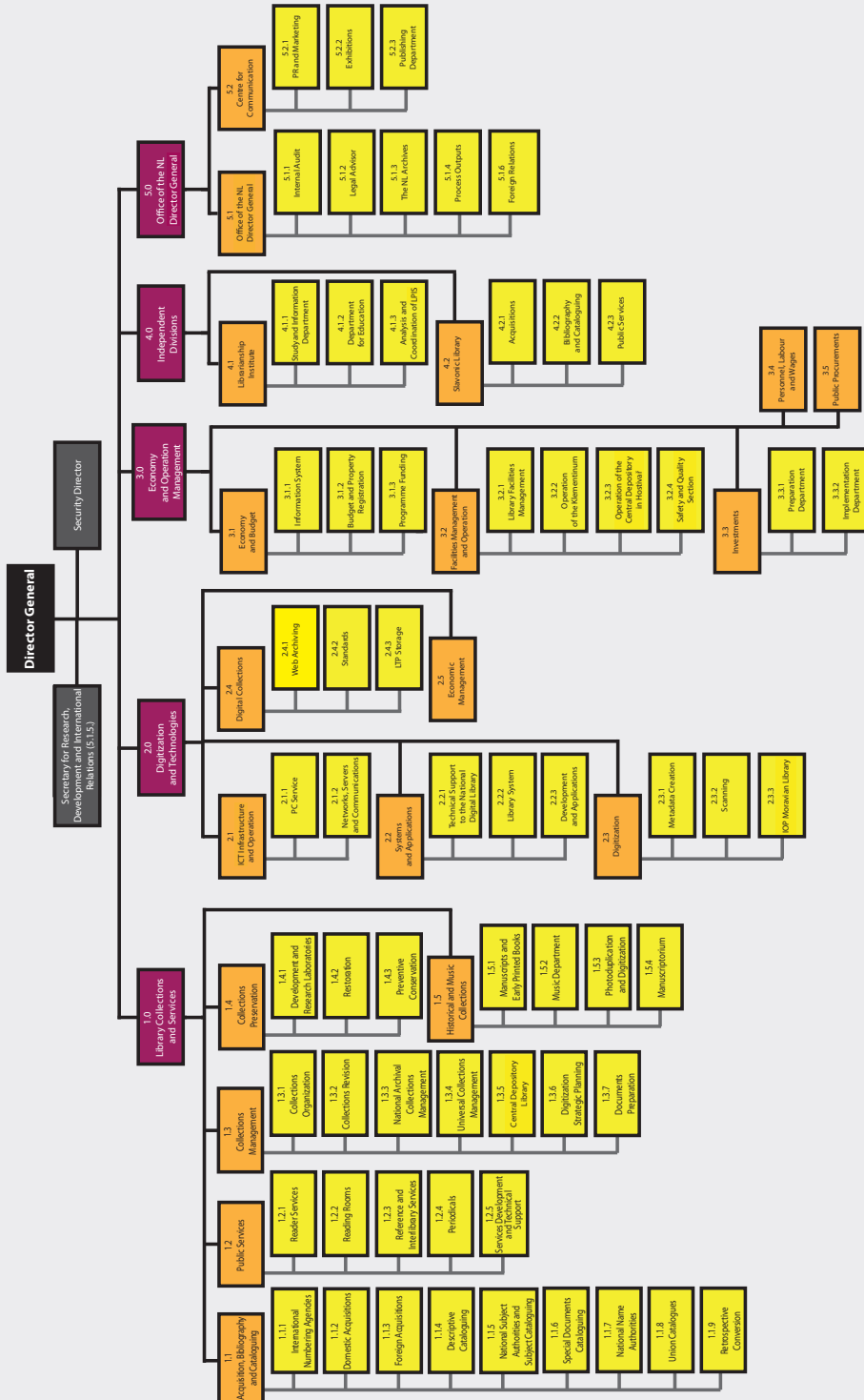
III Others

100x Vojtěch Kubašta. Exhibition catalogue

ISBN 978-80-7050-640-0

A Desk Calendar for 2015 „Česká kniha v reklamě“

Organisational Structure as of 31st December 2014



Abbreviations

ALEPH	Automated Library Expandable Program of Hebrew University
ARC	ARChive file format
a. s.	Public limited company (Plc) or joint-stock company
ASCR, v. v. i.	Academy of Sciences of the Czech Republic, a public research institution
AYL	Ask Your Library
CASLIN	Czech and Slovak Library Information Network
CDH	Central Depository in Hostivař – new depository (CDH N), old depository (CDH S)
CNB	Czech National Bibliography
CODEG	COmponent DEscription Generator
CZK	Czech Crowns
DaT	Digitalizace a technologie / Digital Collection and Technologies
DIFFER	Determinator of Image File Format propERTies
EDS	EBSCO Discovery Service
EEA	European Economic Area
EMBARK	Enhance Manuscriptorium through Balkan Recovered Knowledge
EOD	eBooks on Demand
ERDF	European Regional Development Fund
ILL	Interlibrary Loan
IMPACT	Improving Access to Text
IOP	Integrated Operational Programme
KIV	Library and Information Science Subject Gateway
KNAV	Knihovna Akademie věd / Library of the Academy of Sciences of the CR
l. i.	Library item
LiWA	Living Web Archives
LPIS	Library Public Information Services
LTP	Long-Term Preservation
MARC 21	Machine Readable Cataloguing
METS	Metadata Encoding and Transmission Standard, a format XML
MoC	Ministry of Culture of the Czech Republic
MDT – MRF	Mezinárodní desetinné třídění / Universal Decimal Classification – Master Reference File
MUS	Musica Subject Gateway – portal
MZK	Moravská zemská knihovna / Moravian Library
NACI	National Cultural Identity / program Národní kulturní identita (NAKI)
NDL	National Digital Library project / Národní digitální knihovna
NKC	Electronic Catalogue of the National Library of the CR – database
NL CR	National Library of the Czech Republic
NLK	Národní lékařská knihovna / National Medical Library
NTK	Národní technická knihovna / National Library of Technology
OCLC	Online Computer Library Center
OCR	Optical Character Recognition
OOKF	odbor Ochrana knihovných fondů / Collections Preservation Division
ORST	Oddělení rukopisů a starých tisků / Manuscripts and Early Printed Books Department
ResIS	Restoration Information System
RIGTC	Research Institute of Geodesy, Topography and Cartography, v. v. i.
RISM	Répertoire International des Sources Musicales
SDRUK	Sdružení knihoven ČR / The Czech Republic Library Association
SKIP	Svaz knihovníků a informačních pracovníků / Association of Library and Information Professionals of the CR
SLK	Slovanská knihovna / Slavonic Library
SQL	Structured Query Language
s. r. o.	Ltd. (Am. = limited corporation)
TEI	Text Encoding Initiative
TEL	The European Library
ULC	Universal Library Collection
URN:NBN	Uniform Resource Name
VKOL	Vědecká knihovna v Olomouci / Research Library in Olomouc
WARC	Web ARChive file format

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jana.hunova@nkp.cz

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(+420) 281 013 521 (Collections Management)

(+420) 281 013 226, 227 (Collections Preservation)

(+420) 221 663 306 (International Numbering Agencies)

Slavonic Library

(+420) 221 663 356 (Loan Department)

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<http://www.nkp.cz/slk>

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(+420) 221 663 239 (Research and Bibliographic Services)

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Founding Entity of the National Library of the Czech Republic



Media Partners of the National Library of the Czech Republic



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